

This is the home screen when signed into FOCUS. The **RED** arrow shows where you need to click to access the attendance chart required for the application. (Click on **Absences**)

The screenshot shows the FOCUS home page for Charlotte High School. The top navigation bar includes 'School Information', 'My Child', 'My Information', and 'Assignments & Grades'. The main content area is divided into sections: 'Alerts' (no alerts), 'Messages' (Communication Options with a 'Download Report Card' link), and 'Upcoming Events' (no events). The 'Featured Programs' section contains a large empty box and a sidebar with links: 'Absences', 'Final Grad...', 'Calendar', and 'Class Schedule'. A red arrow points to the 'Absences' link. At the bottom, there are 'Print', 'Help', and 'Logout' icons.

Below is a view of the next screen. Along the bottom in the center is the PRINTER icon. Please click on this.

The screenshot shows the 'Absences' page. It displays a summary of absence types and counts, followed by a calendar grid for 12 days. A red arrow points to the printer icon at the bottom center of the page.

Absences Summary:

- Absent:** 16 periods (during 8 days)
- Other Marks:** 11 periods (during 9 days)

Absence Legend:

- Excused: 7 periods
- Unexcused: 9 periods
- Suspended: 0 periods
- No Show: 0 periods
- ExcTardy: 0 periods
- UnxTardy: 2 periods
- ExcEarlyRel: 4 periods
- UnxEarlyRel: 0 periods
- Activity: 3 periods
- Homebound: 0 periods
- InSchool: 0 periods
- 45D: 0 periods
- Exit/Returned: 0 periods
- Illness: 0 periods
- 0 periods - 12 days

Calendar Summary:

- Total Full Days Possible: 120
- Total Full Days Attended: 120 (100%)
- Total Full Days Absent: 0 (0%)
- Enrollment Dates: 08/18/2014 - ...

Date	Daily	01	02	03	04	05	06	07
02/19/2015	Present	UAb						
01/15/2015	Present		EAb					
01/14/2015	Present				EER	UAb	UAb	
01/13/2015	Present		EER		UAb	UAb		
01/8/2015	Present	UAb	UTd					
01/6/2015	Present				EER	EAb	EAb	EAb
12/12/2014	Present	UAb	UAb	UAb				
12/10/2014	Present				UTd			
11/14/2014	Present					ACT	ACT	ACT
10/16/2014	Present						ACT	
09/26/2014	Present				ACT			
09/3/2014	Present				EER	EAb	EAb	EAb
ABSENCES:								
Unexcused Absences		3	1	1	1	2	1	0

This screen appears next. To print this page, click on the **PRINTER** icon **ON THE TOP RIGHT** of the screen. The resulting pages are to be submitted with the application.

Report Timeframe: 08/18/2014 - 06/5/2015

Absent: 16 periods (during 8 days)

- EAb Excused: 7 periods
- UAb Unexcused: 9 periods
- OSS Suspended: 0 periods
- NS No Show: 0 periods

Other Marks: 11 periods (during 9 days)

- ETd ExcTardy: 0 periods
- UTd UnxTardy: 2 periods
- EER ExcEarlyRel: 4 periods
- UER UnxEarlyRel: 0 periods
- ACT Activity: 5 periods
- HHB Homebound: 0 periods
- ISS InSchool: 0 periods
- 45D 45D: 0 periods
- EERet EExitReturned: 0 periods
- ILL Illness: 0 periods
- : 0 periods -- 12 days

Total Full Days Possible: 120
Total Full Days Attended: 120 (100%)
Total Full Days Absent: 0 (0%)
Enrollment Dates: 08/18/2014 - ...

12 Days

Date	Daily	01	02	03	04	05	06	07
02/19/2015	Present	UAb						
01/15/2015	Present		EAb					
01/14/2015	Present				EER	UAb	UAb	
01/13/2015	Present		EER		UAb	UAb		
01/8/2015	Present	UAb	UTd					
01/6/2015	Present				EER	EAb	EAb	EAb