KINGSWAY ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Ronald J. Rogala , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee	Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of Kingsway Elementary School is to provide a nurturing, child-centered environment that empowers students to become responsible, lifelong learners through a strong home-school partnership.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parent Involvement Planning Team(PIPT): two parents, 2 teachers, Lead Teacher, Title I paraprofessional and an administrator. On May 1, 2014, the team attended a district Title I training covering the following topics: review of 2013-14 PIPT plan and evaluation of the strategies used. We discussed research-based best practices, current data, ELL strategies, and website use. Subgroups were assigned and were responsible for a goal and implementing corresponding strategies. Review/evaluation were used to develop goals and strategies for 2014-15 action plan.The PIPT will meet quarterly to review, revise and evaluate plan strategies. The PIPT will garner support from stakeholders to implement strategies. In the fall the SAC will review the PIP and offer suggestions. The PIPT will then approve the PIP. As members leave the committee they will be replaced and trained. Kingsway's annual Title I Meeting was held on August 28, 2014.

PIP and Title I information will be shared at SAC mtgs. throughout the school year. Title I parent survey in Spring. Information to be shared with PIPT and SAC to develop/revise plan for following year.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	PTO/SAC Mtgs.	Monthly meetings to involve parents in school activities and decision making with School Improvement funds.
2	Kindergarten Visit Day	Parent/child meet school personnel and Kinder teachers. Receive information on what Kinder will be like. Meeting held in May prior to beginning kindergarten.
3	Kindergarten Round Up	Early registration and welcome info. for new Kinders to come the next school year. April 2015
4	Family Literacy Nights	PIPT to generate parent involvement in school activities (book fairs/curricular areas)
5	FRE (Family Reading Experience)	To be run by Title I Para III to involve children/parents in reading strategies for success. Family Book Check Out to be held weekly.
6	School Title I Annual Meeting	School administration to share information on Title I compliance and opportunities for parents to participate in school events, help their child, and be involved.
7	PreK/HeadStart Home Visits	School administration and PreK staff to inform parents of child's progress and goals for achievement.
8	Quarterly PIPT mtgs.	PIPT to meet quarterly to coordinate, monitor and modify as needed PIPT plan.
9	Helping Your Child Increase Critical Thinking Skills	Parent workshop to be coordinated by Title I para and presented by Mrs. Knarzer. Sept. 2014
10	Making a Positive Difference through Organizational Skills	Parent workshop to be coordinated by Title I para and presented by Mrs. Knarzer. Nov. 2014
11	Standardized Testing (FSA) Information for Families	Parent workshop to be coordinated by Title I para and presented by Mrs. Knarzer. March 2015
12	Title III	Assistance with ELL learners, translators, and literacy materials in Family Reading Center (Sed de Saber)
13	Dolly Parton Imagination Library	Information provided for parents wanting to take advantage of this opportunity for free books for kids.

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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting/Open House	Administrator	8/28/2014	Parent Sign In/Agenda
2	Automated Phone Message	Administrator	8/20/2014	phone log
3	Welcome Letter to Parents	Administrator	August 2014	copy of letter
4	School Marquee	Custodian	August 2014	Parent sign in/agenda
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: ·Family Reading Experience open to families on Wednesday mornings 7:45-8:45 AM throughout the school year. All family members are welcome.

·PTO monthly meetings are held on Monday evenings.

·Monthly SAC meetings are held on Monday evenings.

·Posting of Title I information, events, meetings, and minutes to school website.

*PIP Team quarterly meetings at 9:00 AM.

*Literacy Nights

*Kindergarten Visit Day at 9:00 a.m./Registration Days (Kindergarten Round-Up) from 8:15-2:15 each day. Additional evening hours are available on one evening during the week of Kindergarten Round-Up *Staggered entrance for Kindergarten students to be individually assessed, parent/teacher to meet, and smaller class size first day of school. Times were determined using suggestions/input from staff and parents.

*Parent/teacher/student conferences are scheduled before and after school as well as during teacher planning when available.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Literacy Nights and Book Fairs (2,4,6)	PIP Team	Reading/Math/Science Literacy	Fall/Winter/Spring	Signs Ins/Agenda/Annual Ti. I Survey
2	Parent Conferences	Classroom teachers, admin., school counselor, social worker	Progress of student success	ongoing	Parent Conference forms
3	Annual Title I Open House Mtg. (2)	Administrator	Information about making their student a successful learner/Ti. I compliance	8/28/2014	Agenda/Sign Ins
4	Provide documented feedback of student progress monitoring assessments (RtI).	Administrator, classroom teachers, school counselor, academic coach, ESE liaison	Progress monitoring for student success.	ongoing with quarterly grade level data team mtgs. and weekly Teacher Support Team mtgs.	i-Ready-progress monitoring data, TST mtg. minutes
5	PTO/SAC Monthly Mtgs.	Administrator, school counselor, PIP Team, Academic	Sharing effective strategies for student success.	Monthly mtgs. on school calendar.	Sign-Ins/agendas

		Coach, invited guest speakers			
6	Helping Your Child Increase Critical Thinking Skills	M. Knarzer/Title I para	Increasing Reading Achievement	Sept. 24, 2014	Invitations, sign-in, agenda, parent survey
7	Making a Positive Difference through Organizational Skills	M. Knarzer/Title I para	Increase parent involvement in student learning	Nov. 19, 2014	Invitation/Sign-in/Agenda
8	Testing (FSA) Information for Families	M. Knarzer/Title I para	Information concerning standardized testing and its impact	March 2015	Invitation/Sign-in/Agenda
9	Family Reading Experience	Title I para	Increase reading levels	ongoing on a weekly basis	Sign in sheets
10	PIPT	District Title I/ School AP	Increase student achievement	ongoing	Sign in sheets, Minutes
11	Parent Institute Website	District Title I/School Webmaster	Information for parents	ongoing	Parent surveys
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	PIP Team training	Title I Resource	Coordinating activities to increase student achievement in curr. areas.	May 2015	PI Action Plan/Agenda-sign ins

2	Monthly Title I Para III PLC	District Title I Team	family engagement strategies	monthly	agendas and sign in sheets
3	PIPT Meetings	Title I para / AP	Family engagement strategies	quarterly	Agendas, minutes, sign-ins
4	Family Engagement Conference	Alliance for Famiy Engagement	Increase family engagement	Novemebr 2014	Registration for conference
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

> **Response:** Title I Annual Meeting, FRE (Family Reading Experience)located in Family Resource Center, feedback on assessments/progress monitoring, Family Literacy Nights/Book Fairs, Family Math Nights, "Kindergarten Visit Day"/transition to KG, KG Round Up/registration, PTO/SAC mtgs., SIP/PIP Team Planning, Family Engagement presentations, update website and include links to Title I information, Parent Connect phone calls, handouts/flyers of various parent support materials, Florida Standards informational meetings and handouts, FL KidCare information and brochures, Annual Title I survey.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and

- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: ·Title I Annual Meeting on 8/28/14-families received required information on Title I and opportunities for parenting, learning at home, volunteering, and decision making available during the SY2014-15. Child care was provided.

*Annual Open House grades 1-5 August 14, 2014

*Annual Kindergarten Open House August 19, 2014

·Quarterly school newsletter will contain a "Title I Information" section

·School website with links will provide Title I information

·Grade level standards link on school website and distributed at grade level meetings

·Parent Survey data report utilized to plan meetings

·Unsatisfactory comments from parents will be submitted to the Title I office.

*PIP Team to meet, discuss and adjust Parent Involvement Plan-quarterly.

*Phone messaging system (Parent Connect)to remind parents of parent involvement mtgs. and other school events.

*Use of school marquee to display mtg. times/dates

*Title I Parent Brochure

*Title I notebook/"We're a Title I School: Read all about it" located in the front office and the Family Resource Center

*Documentation will be kept in the Title I "monitoring box".

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: ·Translator available to assist parents

·Notices sent home translated into student's home language using Google Translate and/or Trans Act.

·English instruction utilizing Sed de Saber program available at neighboring school

*District website translates into Spanish or Haitian Creole with a single click of the mouse.

*Bilingual family engagement activities monthly calendars posted on school website.

*Parent guide sent home with students in English and Spanish and located on school and district websites.

*Parent Institute link on school and district websites in English and Spanish.

*As new families enroll, they will receive a welcome packet with Title I information and ways to be involved.

*Documentation will be kept in the Title I "monitoring box".

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
X Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.
Uploaded Document

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.
Uploaded Document

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.
Uploaded Document

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Reading Experience	35	375	Family involvement in reading increases student achievement
2	Your Important Role as a Parent	1	20	Increased parenting skills
3	Helping Your Child Become a Better Reader	1	15	Reading scores rise due to parental involvement
4	Helping Your Child with Homework	1	6	More practice of skills taught leads to better performance
5	FCAT 2.0 workshop	1	6	Better understanding of standardized testing helps students do well on such tests
6	Family Math Night	1	58	Family involvement in math activities increases student scores.
7	Family Book Fair Events	4	588	Parent involvement in student reading selections.
8	Title I Annual Meeting	1	61	Title I information available to our families.
9	Annual Title I PIPT Meeting	1	6	Parent involvement in writing our school Parent Involvement Plan.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Faculty meetings	10	48	Discussions of performance data to increase performance
2	District PIPT Meetings	1	6	Evaluate Title 1 programs to increase performance
3	Quarterly PIPT Meetings	3	10	Coordinate and plan Title 1 events to increase student achievement
4	MonthltyTitle 1 Paraprofessional Meeting	10	1	Increase parent and student involvement in Title 1 programs

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have

limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Low attendance of ELL parents at Title I events	Having an interpreter present at Title I events/Information about Title I events in native language
2	Low attendance of ED parents at Title I events	Offer events at different times of day to allow increased attendance

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous schoool year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity