

EAST ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Lori Carr, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: East Elementary will provide partnership opportunities for parents to be involved in the education of their child as we ensure an innovative environment that guarantees success for all learners.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Parents are invited to serve on the SAC committee, SSP committee, Parent Involvement Team (2 parents, 1 administrator, a para 3, and 3 teachers), and Parent Teacher Organization. These groups meet several times, sometimes monthly, throughout the school year and work with the Principal to review data and determine school needs including use of Title I funds. As members leave the PIPT new members will be recruited and trained. We have a volunteer program in which parents and community members are invited and encouraged to participate in student learning activities. Among these are classroom reading partners and the Family Reading Experience.

May 1, 2014 was a PIP training involving parents, in which we reviewed our PIP and wrote our action plan for 2014-2015. Agendas, sign-in sheets, and minutes will be maintained in the Title I monitoring box.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Grade-level family nights	Teachers, administration
2	Science Fair	5th grade teachers, science committee
3	Stone Crab's Family Night	Lead Teacher
4	Girls on the Run Program & 5K	Kristina Kelch, Jaime Zaharuk, Jodi Booher, Mrs. Flores, and other teachers
5	Winn Dixie Family Math Night	PTO, Teachers, Asst. Principal
6	A.R. Reading Challenges	Bonnie Carr, Karen Miller, Principal, Literacy Initiative
7	Read Across America Day	Tami Beauchamp, Karen Miller, Asst. Principal, Teachers
8	SAC meeting	SAC Chair, Lori Carr, SAC members
9	Pre-K visitation day	KG teachers, Asst. Principal, Lead Teacher
10	KG Round-up	Kindergarten teachers, Asst. Principal, Lead Teacher
11	Head Start	Baker Center, administration
12	Family Reading Experience	Karen Miller will have book check out, family activities, and education for all families
13	Title III	ELL families participate in the Family Reading Experience and other school based parent involvement activities
14	Title X	Homeless liason and social worker works with families in need

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and

the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Brochure	Brown, Miller	July	Parent survey
2	Publicity of event	Brown, Committee	June, July	Copy of flyer, website, phone link, marquee
3	Committee Meetings	Committee Members (Brown, School Faculty, and PTO)	June, July	Sign-in sheets
4	Discussion and approval of Title One Eagle Extravaganza by PPC	PPC chair/Dr. Carr	End of school year	PPC Agenda, Minutes, and sign-in sheet
5	Community Involvement	Committee	End of school year/summer	Registration Forms, brochure
6	Title I Annual Meeting/Open House	Committee	July	Agenda and parent sign-in sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parents provide feedback on scheduling through the Annual Parent Meeting and Annual Parent Survey. To be flexible, the PTO meets monthly, with meetings scheduled at 8:00, 9:00, and 2:00 on a rotation basis. Children are allowed to attend with their parents. The Family Reading Experience is open an hour before school begins for those parents who need to get to work. It is also open in the afternoons. Children are encouraged to attend with their parents. SAC meetings are held six times a year at 6:15 PM and children may come with their parents.

Parent-teacher conferences are held before school, during teacher planning times, and after school. Student-Led conferences are held each time the midterms are sent home. Student-led conferences will be held before school, during teacher planning times, and after school.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Reading Experience offered	Karen Miller	Increased interest and motivation for reading	Throughout school year, 2 days each week (Wednesdays and Fridays)	Sign-in sheets from Family Center

2	Winn-Dixie Family Math Night	Store manager, PTO president and members, administration, teachers	Real-world application and problem-solving	September	Flyer, Student Worksheets
3	Eagle Extravaganza: Title One Annual meeting	Rhonda Gosser	Preparedness for school, increased parental involvement	July 21, 2014	Sign-in sheets
4	Parent Power Hour	Karen Miller	Increased parent involvement	During 14-15 school year	Sign-in sheets
5	Rtl	Rtl team, administrators	Increased achievement through specific learning strategies	All year	graphs with data of student
6	Science Fair	Fifth grade teachers	Increased science knowledge/scores	Third Trimester	sign in sheets
7	Feature student work in Newsletters	Booher	Increased parent awareness of school activities and promote interest in the newsletter	All year	Parent Survey
8	Read Across America Day	Beauchamp	Increased achievement and interest in reading	Early Spring	Sign-in sheets
9	A.R Reading Challenges	Bonnie Carr, Literacy Inanities Committee	Increased achievement and interest in reading	All Year	A.R. graphs and data
10	Parent Night	Lead Teacher/McQueen	Increased achievement in literacy and math	November	Sign in Sheet, Flyer
11	Student Led Conference	Lori Carr	Increased achievement in all academic, increase student intrinsic motivation and responsibility for school work, increased parent involvement	Beginning of year, midyear, end of year	Sign-in sheets
12	Storybook Parade	Rhonda Gosser	Increased achievement in reading, Building connections between characters and text	October	Highlighted Participation List
13	Pre K Home Visits	Cheatham, Mooney, Miller	Increased parent involvement	Beginning and middle of year	Home visit form
14	All ProDad's and iMoms	Karen Miller, Lisa Giammo	Increased parental involvement	Monthly	Sign-in sheets, registration forms
15	TiVitz	Lead Teacher, Angie Long	Increase math skills	All Year	Tournaments
16	SAC Suggestion Box	AP, SAC, Principal	Increase Parent Involvement and communication	October - May	Parent Survey and SAC Minutes
17	District PIPT training	Titlel resource team	Increase Parent Involvement	May	Sign in, agenda, minutes
18	School PIPT meetings	Title I resource team	Increase Parent Involvement	3x each year	Sign in, agenda, minutes
19	Parent Institute Weblink	Title I District	Increase Parent Involvement	On-going	District tracks through their link

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent involvement team training	District Title 1 personnel	increased parent involvement	May, 2014	Sign-in sheets
2	Title 1 Para III Monthly/PLC	District Title 1 Resource Staff	implementing capacity building for families	Ongoing SY 14-15	Increase in Parent Involvement
3	Weekly Tuesday Morning Staff Meetings	Dr. Carr, Rhonda Gosser, Domingo	increase awareness of parent involvement opportunities	Tuesdays SY 14-15	Increase in Parent Involvement
4	School PIPT Meetings	Title I Resource Team	Increase parental involvement	3x annually	Sign in sheets, agenda, minutes

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Our Title I Parent Involvement Specialist has a family-friendly room located just beyond our lobby door. It is open bi-weekly on Wednesdays and Fridays both before and after school. Karen Miller the Title I Paraprofessional maintains a database of participants. She provides helpful information for our families, such as: how to help children (toddlers and older) learn to love reading, how to organize family evenings, how to help your child with math, and more. She also offers classes that parents have expressed interest in, such as coupon classes, and offers connections to other community support.

Our Family Center offers a monthly Parent Power Hour. The topic is parent-generated and is facilitated by our Parent Involvement Specialist who pulls resources and provides information for our parents. On Fridays, our school social worker provides information to students, staff, and parents about community resources that support education. Documentation is maintained in the Title I monitoring box.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Monthly newsletters, website (including teacher webpages), student-led conferences, parent conferences, phone calls, mid-terms, computer-based instruction

reports, SciLearning reports, IEP meetings, RtI meetings, LEP meetings, and attendance meetings.

Title 1 Annual Meeting Eagle Extravaganza- will be held July 21, 2014 from 4:30-6:00. We have invited community members, we have opportunities for parent involvement, school information, as well as food and prizes! Dr. Carr will begin the evening providing Title 1 information to the parents via a video shown on the Promethean boards. Grade level standards and assessment information is available on our school and district websites and is discussed at Parent conferences and parent workshops.

Parent Involvement Team will be meeting as needed to prepare for the Extravaganza and other parent-involvement activities. We also have Title 1 brochures and binders in the front office and Family Center to provide information throughout the year. Documentation is maintained in the Title I monitoring box.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: A translator will be provided for ELL parents during meetings/parent conferences upon request and as is practical; utilize TransAct to translate written documents in desired language; provide information to families of homeless children regarding school board's Homeless Advocate. A copy of the parent guide is sent home to each family in English and Spanish and is located on the school and district website. Parent Institute weblink is available in English and Spanish on our school and district websites. School information is sent home to families with disabilities who are unable to attend events or get to school to receive information. Office staff have a book of common Spanish words/phrases to assist families. Welcome packets are given to new families as they enroll along with a tour of the school and the family center. Documentation is maintained in the Title I monitoring box.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parent Involvement Team Training	District Title I personnel	Increased parental involvement	School year 2014-2015
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those	Providing various times and service capacities for parents to work with the school	administrators	increased parental involvement	School year 2014-2015

	conferences at school [Section 1118(e)(10)];				
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Title One Eagle Extravaganza	Brown, Committee	Increased parental involvement, motivation for success	July 21, 2014

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Reading Experience	61	6909	increased interest and motivation for reading
2	Winn-Dixie Family Math Night	1	216	Real-world application and problem-solving
3	Eagle Extravaganza: Title One Annual meeting	1	418	Preparedness for school, increased parental involvement
4	Parent Power Hour	4	42	Increased Achievement through specific learning activities
5	RTI	60	240	Increased achievement through specific learning strategies
6	Science Night	1	352	Increased science knowledge/scores
7	District PIPT Training	1	13	Increase parent involvement
8	School PIPT Training	2	7	Increase parent involvement
9	Student-Led Conferences	3	345	Increased parent involvement
10	FCAT 2.0 Family Night	1	13	Increased parent involvement

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent involvement team training	1	7	implementing capacity building for families
2	Title 1 Para III Monthly/PLC	1	6	increased parent involvement
3	Weekly Faculty Meetings	5	37	Increase achievement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Working parents	Provide evening/Saturday activities

2	Non-English Speaking Parents	Provide flyers in other languages and have interpreters present when possible
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Effective Communication	Family Reading Experience
2	Building the Capacity of Schools	Student-led Conferences
3	Increasing Parent Participation	Annual Title I Meeting Extravaganza
