

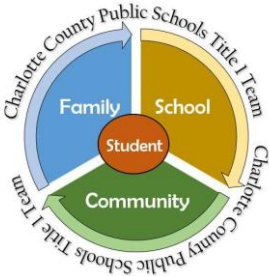
# School Improvement and Parent & Family Engagement Plan

2022-2023

{School Name}

Approval Date:	Mid-Year Review Date:	End of Year Review Date:


----- TITLE I TEAM USE ONLY -----



## INSTRUCTIONS


1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.

## DISSEMINATION OF PFEP AND SCHOOL/FAMILY COMPACT TO STAKEHOLDERS

 Create a document on your school letterhead that states HOW your school PFEP and Compact will be shared with families, staff, and community. Remember to include strategies for electronic sharing, hard copy sharing, and community notification for PFEP availability. Remember, a copy needs to be in both Title I binders (one found in the Front Office and the other in the Family Reading & Resource Center). **This documentation will be uploaded to Crate.**

## INVOLVEMENT OF PARENTS

The school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

 **Evidence** of involving parents and families in planning, reviewing and improvement of Title I programs, including involvement in *decision making* of how funds for Title I will be used **will be uploaded to Crate.** Evidence can be SAC and/or PTO meetings, emails sent to and received from parents. Remember to include dates, agenda, minutes, sign-in sheets, and notes for the documentation in Crate.

## ANNUAL PARENT MEETING and COMMUNICATION

The school will provide timely information about the Title I programs.

- A. Describe the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- B. Description and explanation of
  - a. Curriculum used at the school
  - b. Forms of academic assessment used to measure student progress

- c. Achievement levels of the Florida State Standards
- C. Description of the nature of the Title I program that is shared with parents.
- D. Description of how the meeting will cover school choice, and the rights of parents at the annual meeting.
- E. If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- F. The school will submit parents/families' comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

	Annual Title I Meeting(s) Activities/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
<b>A</b>				
<b>B</b>				
<b>C</b>				
<b>D</b>				

## FLEXIBLE PARENT MEETINGS

- How the school offers a flexible number of meetings, such as meetings in the morning or evening.
- How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]
- Virtual participation and/or recorded meetings for later viewing with the opportunity to respond.

We have PTO meetings and SAC meetings in the evening to accommodate parents that work during the day. We post the informational portions on our FB page and school website to allow parents that are unable to attend a chance to view.

## BUILDING PARENT AND FAMILY CAPACITY for 22-23

- The school will implement activities that will build the capacity for meaningful parent/family engagement.
- The school will implement activities that will build relationships with the community to improve student achievement.
- The school will provide workshops and materials that empower parents/families to work with their child(ren).
- The school will provide other reasonable support for parent/family engagement activities.
- The school will support the Family Reading and Resource Center as a place of learning for families and strengthening parent advocacy skills.
- Identify the [Type of Family Engagement](#) your activity is and identify that as part of the 1st column. This will help you be aware of the types of activities you are offering.
  1. Parenting
  2. Communication
  3. Volunteering
  4. Learning at Home
  5. Decision Making
  6. Collaborating with the Community

Family Capacity Building: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student	Timeline	Evidence of Effectiveness	Number of Attendees
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		Achievement			
Parenting & Learning at Home & Communication/ <b>Parent Talk Q1</b>	AFA	Improve parental engagement & student confidence & scores	End of Sept.	Student Scores and sign in sheets	Cancelled Due to Hurricane Ian
Parenting & Learning at Home & Communication/ <b>Parent Talk Q2</b>	AFA	Improve parental engagement & student confidence & scores	End of Dec.	Student Scores and sign in sheets	
Parenting & Learning at Home & Communication/ <b>Parent Talk Q3</b>	AFA	Improve parental engagement & student confidence & scores	End of Feb..	Student Scores and sign in sheets	
Volunteering/ <b>Orientation Meeting</b>	AFA/Admin	Strengthen community ties, improve student achievement & support teaching staff	End of Sept.	Student Scores and teacher feedback	Cancelled due to Ian
Volunteering/ Orientation Meeting	AFA/ Admin	Strengthen community ties, improve student achievement & support teaching staff	January	Student Scores and teacher feedback	
Volunteering/ <b>Thank You Breakfast</b>	AFA	Strengthen community ties, improve student achievement & support teaching staff	April	Student Scores and teacher feedback	
Decision & Communication / <b>Sac &amp; PTO Meetings</b>	Admin	Grow Parent knowledge & involvement. Strengthen community ties, improve student achievement & support teaching staff	Monthly	Parent feedback, notes and sign in sheets	
Collaborating w/Community <b>Deep Creek Beef O Brady's &amp; Lizzy the Literacy Bus Events</b>	AFA	Provide a family fun environment to encourage reading & an opportunity to grow home libraries	August 20 <sup>th</sup>	Sign In Sheets/ Photos & FB Comments	

Collaborating w/Community <b>Deep Creek Beef O Brady's &amp; Lizzy the Literacy Bus Events</b>	AFA	Provide a family fun environment to encourage reading & provide an opportunity to grow home libraries	Dec.3rd	Sign In Sheets/ Photos & FB Comments	
Collaborating w/Community <b>Deep Creek Beef O Brady's &amp; Lizzy the Literacy Bus Events</b>	AFA	Provide a family fun environment to encourage reading & provide an opportunity to grow home libraries	May 20th	Sign In Sheets/ Photos & FB Comments	
Collaborating w/Community <b>Park-N-Play Event w/Lizzy the Literacy Bus Cool Treats Ice Cream</b>	AFA	Provide a family fun environment to encourage reading & an opportunity to grow home libraries	Sept. 22nd	Sign In Sheets/ Photos & FB Comments	160 people (inc. adults & children)
Collaborating w/Community <b>Park-N-Play Event w/ Lizzy the Literacy Bus Cool Treats Ice Cream</b>	AFA	Provide a family fun environment to encourage reading & an opportunity to grow home libraries	Feb.24th	Sign In Sheets/ Photos & FB Comments	
Collaborating w/Community <b>Park-N-Play Event w/ Lizzy the Literacy Bus Cool Treats Ice Cream</b>	AFA	Provide a family fun environment to encourage reading & an opportunity to grow home libraries	April 21st	Sign In Sheets/ Photos & FB Comments	
Collaborating w/Community <b>Rita's Spirit Night w/ Food Truck and Lizzy the Literacy Bus</b>	AFA	Provide a family fun environment to encourage reading & an opportunity to grow home libraries	March 21st	Sign In Sheets/ Photos & FB Comments	
Collaborating w/Community <b>Cubs &amp; Copperfish Books with Ritas Italian Ice</b>	AFA	Provide a family fun environment to encourage reading & an opportunity to grow home libraries	Oct.15th	Sign In Sheets/ Photos & FB Comments	Cancelled Hurricane Ian
Collaborating w/Community <b>Cubs &amp; Copperfish Books with PRWC &amp; Rita's Italian Ice</b>	AFA	Provide a family fun environment to encourage reading & an opportunity to grow home libraries	Nov.12th	Sign In Sheets/ Photos & FB Comments	

Collaborating w/Community <b>Cubs &amp; Copperfish Books w/ Rita's Italian Ice &amp; AWL</b>	AFA	Provide a family fun environment to encourage reading & an opportunity to grow home libraries	April 15th	Sign In Sheets/ Photos & FB Comments	
Communication, Parenting, Collaborating with Community/ <b>DCE Title 1 Open House</b>	Admin/AFA	Provide a family fun environment to encourage school engagement & a chance to see community resources	Aug.8 <sup>th</sup> (1 <sup>st</sup> -5 <sup>th</sup> ) Aug. 10 <sup>th</sup> (Kinder)	Sign In Sheets/ Photos & FB Comments	
Communication, Parenting, Collaborating with Community/ <b>Music &amp; Measurement</b>	AFA/Admin & Staff	Provide a family fun environment to encourage school engagement & a chance to see community resources	Nov. 3rd	Sign In Sheets/ Photos & FB Comments	Cancelled due to Hurricane Ian
Learning at Home, Communication, Parenting, Collaborating with Community <b>Winterfest/ Math Night</b>	AFA/Admin & Staff	Provide a family fun environment to encourage school engagement & a chance to see community resources	Dec. 15th	Sign In Sheets/ Photos & FB Comments	
Communication & Parenting <b>Glow Run/ Family Survey Night</b>	AFA/Admin & Staff	Provide a family fun environment to encourage school engagement	Jan.27th	Sign In Sheets/ Photos & FB Comments	
Communication, Parenting, Collaborating with Community <b>Grand Dance</b>	AFA/Admin & Staff	Provide a family fun environment to encourage school engagement	Feb.16th	Sign In Sheets/ Photos & FB Comments	
Communication, Parenting, Collaborating with Community <b>Teddy Bear Picnic</b>	AFA/Admin & Staff	Provide a family fun environment to encourage school engagement	Mar. 10th	Sign In Sheets/ Photos & FB Comments	
Learning at Home, Communication, Parenting, Collaborating with Community <b>Publix Math Night w/ Lizzy the Literacy Bus</b>	AFA	Provide a family fun environment to encourage school engagement	Mar. 30th	Sign In Sheets/ Photos & FB Comments	
Communication, Parenting/	AFA/PTO	Provide an opportunity for	Aug. 11th	Sign In Sheets/Parent	

<b>Parent Information &amp; Social Hour</b>		parents to socialize and ask questions about our school and sign up for volunteer positions and PTO information		Comments	
Communication, Parenting/ <b>Parent Information &amp; Social Hour</b>	AFA/PTO	Provide an opportunity for parents to socialize and ask questions about our school and sign up for volunteer positions and PTO information	Aug. 18th	Sign In Sheets/ Parent Comments	
Communication, Parenting/ <b>Parent Information &amp; Social Hour</b>	AFA/PTO	Provide an opportunity for parents to socialize and ask questions about our school and sign up for volunteer positions and PTO information	Aug. 21 <sup>st</sup>	Sign In Sheets/ Parent Comments	

**BARRIERS**

- Describe the barriers that hindered participation by parents during the previous school year.
- Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, or are parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Work Schedules	Schedule events across all days of the week & at different times.	AFA & Admin	All year long
Linking activities to learning goals	Collaborate with teachers on focus areas & plan activities accordingly	AFA & Staff	All year long



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## BUILDING **STAFF CAPACITY** for PARENT & FAMILY ENGAGEMENT

- How is your school nurturing the staff's skills with Family Engagement?
- Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contributions of parents/families. [ESEA Section 1116]
- Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in how to reach out to, communicate with, and work with parents/families as equal partners. [ESEA Section 1116]
- Describe the STAFF development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school. [ESEA Section 1116]

Building Staff Development for Family Engagement: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Speak at NET Meetings to help new teachers become familiar with our Title 1 program	AFA/Lead Teacher	Help encourage reading & participation in AR program	All year long	Increased comprehension scores and FRC attendance
Speak at Staff Meetings to encourage EVERY grade level to	AFA/School SW	Keeping teacher morale high so that their positivity spreads	Dec, March, April	Photos, Comments on staff survey & FB posts

attend FRC & Host Staff events (Self Care Bingo & Scribble Event for Staff)		to their students 😊 which will equate to higher student achievement.		
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## FAMILY SURVEY

Using your school survey results, choose areas to address this coming school year.

<b>TOPIC: Communication</b>
<b>QUESTION: What can we do to communicate more effectively?</b>

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Use FB Events	AFA	Create a FB Event for each Family Engagement Activity.	Do this all year long.	Increased family awareness & attendance FB responses & sign in sheets.

<b>TOPIC: Family Engagement Attendance</b>
<b>Question: How can we keep our engagement numbers up &amp; the interest level?</b>

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Public Safety Night	AFA	Planning & Date selection	Spring 2023	Sign in sheets, photos, & comments on FB

Schedule Monthly Themed Events in the FRC & include guests.	AFA/Teachers (provide ideas for grade levels)	Planning & date selection	Dec. -May 2023	Sign in sheets, photos & FB comments

**TOPIC: Diversification**

**Question: How do we include all ethnicities in an event at DCE?**

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Plan a multi-cultural event	Principal/AFA	Compile ideas/ order supplies & execute event	Spring 2023	Sign in sheets, photos & FB comments

**COMMUNICATION**

- The school will provide timely information about the Title I programs.
- The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their

child(ren).

- The school will submit parents/families' comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

Describe how the school will provide regular, **two-way**, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

We will continue to utilize FB Comments, Remind, Phone Calls as well as in person meetings to communicate with our families.

## ACCESSIBILITY

- Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

*“to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.” [ESEA Section 1116]*

We will continue to schedule events in the morning, afternoons and evenings as well as weekends for our families to participate in regardless of their work schedules. These will be conducted on different days of the week at different times.

# PFEP & Parent/School Compact MID YEAR REVIEW 2022- 2023

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TO BE COMPLETED IN JANUARY [MARK IT ON YOUR CALENDAR ;\)](#)

**DATE:**

## ATTENDEES & ROLES

TAMI TECH: TEACHER

PAPA PAUL: PARENT

ABBY ACTION: ADMIN

## AGENDA

**Remember to take notes and to label P for parent/family, T for teacher, & A for Admin, C for community partner**

### 2022-2023 PFEP Mid-Year REVIEW

#### 1. UPDATES

- Successes
  -
- Challenges
  -
- Add data to PFEP tables

#### 2. NEW IDEAS

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3. THOUGHTS FOR 2023-2024 PFEP

- 

**COMPACT NOTES**

4. UPDATES

- 

**NEW IDEAS**

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**NOTES** (remember to take notes and to label P for parent/family, T for teacher & staff, & A for Admin, C for community partner, S for student)

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**ACTION ITEMS**

1.