



Student Device Check-Out Agreement

Item description **Value (\$)**

Manufacturer **Asset Tag/Prop. #** **Model/Serial #, if applicable**

This Agreement states that an item borrowed from Charlotte County Public Schools (the "District") will be used, maintained, and returned by the borrower named below, regardless if the individual moves to another location. By signing this form, the borrower accepts responsibility to use, maintain, and return the specified item per the Code of Student Conduct and District Policies 5513 and 7530.

Reference Policies 5543 and 7530 : <https://go.boarddocs.com/fla/ccpsfl/Board.nsf/Public#tab-policies>

I agree that this item is the property of CCPS and agree to release the District from all liabilities associated with the above item while it is in my possession.

I also agree to return the item listed above in the same condition it was upon check-out, and agree to pay for any loss or damage that may occur due to negligence, theft, fire, or any other reason while in my possession.

Borrower's Information

Student Name (Print) **Student ID#** **School** **Grade**

Parent/Guardian Name (Print) **Parent/Guardian Signature** **Date**

Relationship to Student **Contact Phone Number**

Address **City** **Zip**

For Office Use

School/District Staff Issuer (Print) **Signature**

Condition*: 1 - 5 **Issue Date:** **Return Date:****

*Condition: 1 = New 2 = Good 3 = Average 4 = Damage 5 = Destroyed
 **Return date should be no longer than one school year unless otherwise approved.

Additional Information: