

**EFFECTIVE IMMEDIATELY**

To whom it may concern,

All PO's and vouchers MUST have one of the following or will be delayed or rejected.

1. Account number (Pitney Bowes BPN#) or Purchase Power
2. Invoice number
3. Model and serial number of your postage meter.

Purchase orders should be mailed to the below address or emailed to [Hope.Lax@pb.com](mailto:Hope.Lax@pb.com)

2225 American Dr.  
Attn: Hope Lax  
Neenah, WI. 54956

Supply Orders or quotes needed email to [aplsupplyfax@pb.com](mailto:aplsupplyfax@pb.com)

Thank you for your cooperation

**Hope Lax**

Centralized Account Management Government  
Client Operations, North America

T +1 877-213-7292 x 5249

[Hope.Lax@pb.com](mailto:Hope.Lax@pb.com)  
[pitneybowes.com](http://pitneybowes.com)

**Pitney Bowes**

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