

**Steve Dionisio  
Superintendent**



**School Board**

**Wendy Atkinson, Chairman  
Cara Reynolds, Vice-Chairman  
Bob Segur  
Kim Amontree  
Ian Vincent**

## **RADIO REPAIR INSTRUCTIONS**

If the 800MHz Harris emergency radio assigned to your school/department needs to be sent in for repair, please take the following steps.

1. Fill out and print the attached Radio Repair form. The Asset and Serial numbers are found under the battery. Be as clear as possible when explaining the issue.
2. Arrange for the courier or pony to deliver the radio to Property Records at the Surplus Store, Attn: Mike Pershing.
3. If the issue is due to damage or neglect, and not a warranty issue, an invoice will be issued to you from Communications International (CI) to be paid out of your funds.

For additional batteries, chargers, accessories, etc., contact Les Partington with CI at 239-450-3381. You will be billed directly by CI.