

# How to Access the Family Portal Charlotte County Public Schools

The new Family Portal provides a central location for your student's assessment results.



## The Family Portal can be used to

- access your student's results for the following state assessments: ELA & Math Assessments, Algebra 1, Geometry, Biology 1, Civics, and U.S. History
- print score reports.

## How can I access the Family Portal?

- By clicking on the FOCUS Parent Portal landing page for each student you will find a direct link to the Florida Statewide Assessment Family Portal.

The screenshot shows the FOCUS Parent Portal interface. At the top, it displays the student's name 'Pia Abrego (Student)' and the school 'Light House High' for the '2021-2022' school year. Below this, there is a navigation menu with tabs for 'Grades', 'News', 'Planner', and 'Reports'. A red arrow points to the 'Reports' tab. Underneath, there is a table showing assessment results for various courses. A link 'Click to visit the Florida Statewide Assessments Family Portal' is also visible.

Q1	Q2	Q3	Q4	01/03 - 03/18	Teacher	Ex	Unx	Tardy	Grade
1	2-D STUDIO ART 1	Artega, J	0	0	0	0	0	0	NG
2	ALG 1	Hatfield, J	0	0	0	0	0	0	90% A
4	CERAMP/POT 1	Borchert, S	0	0	0	0	0	0	NG
5	CRIMINAL JUST OPS 1	Woods, L	0	0	0	0	0	0	NG

## What information do I need to log in to the Family Portal?

- A username and password to your parent FOCUS account.

## What information can I find on the Family Portal?

- Your child's results from the state test administration regardless of the present school of enrollment. *Note- If new to our district from another Florida district, these reports will be available after a few months.*
- Your student's Individual Score Reports with interpretative guides.
- Glossary
- FAQs
- Performance Levels

## How do I get the FOCUS Parent Account?

FOCUS Parent Account creation can be found at  
<https://focus.yourcharlotteschools.net/focus/auth/>



# FIND THE TREASURE OF YOUR CHILD'S STUDENT INFORMATION IN THE FOCUS PARENT PORTAL

Starting in the 22-23 School Year, more information will be discovered online ONLY using the Focus Parent Portal! Parents will continue to access report cards and other important student information like current course grades, attendance, discipline referrals, and progress monitoring results. In addition, parents can update some beginning of the year forms such as the Consent Form, Student Emergency Card and Student Digital Resource Access Modification Request. Sign up today for access to the Focus Parent Portal!

Welcome to CCPS Schools. Please click here to create a new account.

Welcome to CCPS Schools. Please click here if you already have an account but want to link to a currently registered student.

I have Forgotten My Password and would like to generate a new one

When registering, please have the following information

- *The student CCPS id number*
- *The student Date of Birth*
- *The Parent Account Pin Number*

**Contact your child's school for the Parent Account PIN**

After logging into your FOCUS account with a current username and password

- *Click I would like to ADD A CHILD who is already enrolled*
- *Fill in the following information*
  - *The student CCPS id number*
  - *The student Date of Birth*
  - *The Parent Account Pin Number*
- *Complete by clicking Add Student*
- *Finalize by clicking I am FINISHED adding students. Please take me to the Portal*

Password Recovery can be completed by filling in the email address on file and clicking *Submit*