



## **DIVISION of LEARNING**

**Bob Bedford**  
*Assistant Superintendent*



**Social Studies  
Instructional Materials Adoption  
Elementary Advisory Committee Recommendation  
Meeting Minutes  
January 17, 2024**

**MCO – Boardroom  
5:00 p.m.**

### **Members in Attendance:**

**See attached sign in sheets**

### **Advisory Meeting Called to Order (5:01PM):**

#### **I. Welcome and Introductions:**

- a. Sheila Brown welcomed participants and Community members to the Elementary Advisory Committee Recommendation Meeting**
- b. Donna Dunakey welcomed participants and introduced Note-Taker, Gaylin Morris.**

#### **II. Administrative Process**

- a. Facilitator presented a short PowerPoint to review the purpose, objectives, format, the definition of consensus, meeting norms, and next steps.**



### **III. Review of Data**

- a. Facilitator distributed the applicable feedback and data.**
- b. Facilitator provided 20 minutes for Advisory Committee Members to independently review and carefully consider the applicable feedback and data.**

### **IV. Open Discussion**

- a. Each Advisory Committee Member was given 1-2 minutes to provide an overview of their overall opinion on what they reviewed.**
- b. Facilitator projected the Summary Report from EdCredible for the group.**
- c. Facilitator solicited feedback from the Committee.**
  - i. McGraw-Hill had a comfortable format and digital component similar to the current Math adoption.**
  - ii. McGraw-Hill was aligned to the standards.**
  - iii. Kahoot and other games embedded in McGraw-Hill will help with student engagement.**
  - iv. McGraw-Hill was age and developmentally appropriate.**
  - v. Gallopade was lacking in depth and support for all learners.**
  - vi. TCI was overwhelming.**



**d. Facilitator circulated and kept the Committee on task.**

**V. Reaching Consensus**

- a. Facilitator reviewed the definition of consensus.**
- b. Facilitator allowed for more discussion to clarify support.**
- c. Facilitator asked the Committee to come to consensus and rank the instructional materials packages under review for recommendation to the Superintendent.**
- d. Facilitator used thumbs up/thumbs down to determine that McGraw-Hill would be number 1 on the Recommendation Form.**
- e. Facilitator recorded results on the Recommendation and Ranking Form:**
  - i. 1. McGraw-Hill**
  - ii. 2. TCI**
  - iii. 3. Gallopade**

**VI. Submission of Recommendation and Ranking Form**

- a. All Committee members signed the Recommendation and Ranking Form.**

**Meeting Adjourned (6:00PM): There were 2 community members in attendance.**

**Respectfully submitted (Gaylin Morris): January 17, 2024**