

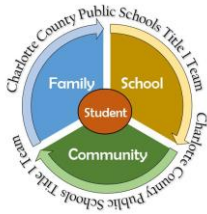
School Improvement and Parent & Family Engagement Plan

2020-2021

Kingsway Elementary School

Approval DATE: 9-28-2020	Mid Year Review DATE:	End of Year Review DATE:
		

----- TITLE i TEAM USE ONLY -----



INSTRUCTIONS

Many Family Engagement plans will have to be adjusted during this school year due to COVID-19 procedures and social distancing. These changes will most likely rely heavily on virtual presentations. This will not eliminate the need for documentation (flyers, sign-in sheets, presentation evaluations, agenda and minutes). Please remember this when planning and implementing your meetings, presentations, and events.

1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.
3. Upload to Google Doc .



DISSEMINATION OF PFEP AND SCHOOL/FAMILY COMPACT TO STAKEHOLDERS

Explain how your school PFEP and Compact will be shared with families, staff, and community. Remember to include electronic sharing and hard copy sharing strategies.

Kingsway Elementary School will share the Parent & Family Engagement Plan by placing the document on the KES school website <https://www.yourcharlotteschools.net/Page/3906> under the Title I link. The plan will also be shared using the KES Facebook page, Twitter, and Remind. In addition, the plan will also be shared with attendees of the September or October SAC/PTO Meetings.

Kingsway Elementary School will share the School Compact at the same time and same manner as the Engagement Plan.

KES will engage all families in both social and academic ways with activities before, during and after school hours including weekends to increase student achievement and build family relationships.

Both documents will also be available in the Title I Binders, one located in the office and the other in the Family Center.

OUR SCHOOL DEFINITION OF FAMILY ENGAGEMENT

How does your school define Family Engagement?

KES will engage all families in both social and academic ways with activities before, during and after school hours including weekends to increase student achievement and build family relationships in the pursuit to provide a nurturing, child-centered environment that empowers students to become

responsible, lifelong learners in any situation.

INVOLVEMENT OF PARENTS

- The school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

Evidence of involving parents and families in planning, reviewing and improvement of Title I programs, including involvement in *decision making* of how funds for Title I will be used.

A meeting was held in August to discuss and create the PFEP plan. The meeting included administration, KES AFA, teacher, and a parent will advise by reading the meeting notes and making suggestions and additions to the plan.

We are going to use previous parent surveys were used, team member suggestions and past successes were used to create the 2020 - 2021 Parent and Family Engagement Plan. This plan will again be presented at either the September or October SAC and PTO meetings. Invites to these meetings is included in the KES Virtual Open House Video, on the KES website, on Facebook, and through School Messenger phone calls before the week the meeting occurs.

At least one parent member of the PFEP will partner with our Title I Para to select appropriate materials, supplies and plan functions that support our SIP plan and engagement of our students and families. We will work to get more parent members involved in the partnership.

COORDINATION AND INTEGRATION WITH OTHER FEDERAL PROGRAMS

- A. The school will coordinate and integrate parent and family engagement programs and activities.
- B. The school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home. [ESEA Section 1116]

Program	Coordination
Title I	Open House and Annual Title 1 Family Meeting
Title II & IV	PD staff opportunities, Family Engagement Virtual Conference, monthly site based PD

IDEA? ESE?	ESE 3 push in teachers, 7 CD teachers, full time Behavioral Specialist, Full time Behavior Tech, Full time Liason
Title IX	Social Worker working with families through the Homeless Coalition
VPK	VPK Classroom/program
Title I	Curriculum Nights- Math and Movement, Math Night, Science Night FRE Share grade level expectations and State Benchmark at Family Curriculum Nights for parents K-5/Florida Standards/Common Core Curriculum/B.E.S.T standards/FSA materials
Title III	Provide families with health services that are available in our district.

ANNUAL PARENT MEETING (this is NO LONGER just Open House) and COMMUNICATION

The school will provide timely information about the Title I programs.

- A. Describe the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school’s Title I program.
- B. Description and explanation of
 - a. Curriculum used at the school
 - b. Forms of academic assessment used to measure student progress
 - c. Achievement levels of the Florida State Standards
- C. Description of the nature of the Title I program that is shared with parents.
- D. Description of how the meeting will cover school choice, and the rights of parents at the annual meeting.
- E. If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- F. The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]
- G. Could be grade level meetings, SIP meetings, SAC meetings

Annual Title I Meeting(s) Activities/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
Virtual Open House and development of Website Channel	Admin, tech staff, AFA	Fall 2020	Sign in form on the school website for open house and evidence of channel can be found here: https://www.yourcharlotteschools.net/Page/3906
School Messenger Phone Call and email announcing that the Annual Title I Meeting is posted on the KES website	Admin	Fall 2020	Sign in form will be available in the presentation on the website.
School Messenger Phone Call and email announcing that all students whose parents complete the Title I Meeting and Sign- In form will start the year with 25 Live School points	Admin AFA Core Team Members	Fall 2020	Live School Title 1 sign in form
Title I program will be described in the Annual Title I Parent powerpoint presentation	Renee Wiley	Fall 2020	Virtual google sign in form

Beep & Greet and Kinder's Drive Through Drop Off	Admin, Staff volunteers, Kindergarten Teachers	Fall 2020	Flyers and pictures
Kingsway Elementary School's Social Media purpose is to inform, increase family involvement and promote student success	Admin, Lead Teacher, Tech, and AFA	2020-2021 School Year	Facebook and Twitter
School Messenger Phone Calls and School Newsletter will include parent communication on curriculum resources, common assessments and other important information	Admin, Lead Teacher, Tech, Newsletter Developer, and AFA	2020-2021 School Year	Print out of calls and hard copy of newsletter
Title I website channel	Tech, AFA	2020-2021 School Year	https://www.yourcharlotteschools.net/domain/786

FLEXIBLE PARENT MEETINGS

- How the school offers a flexible number of meetings, such as meetings in the morning or evening.
- How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]

<ul style="list-style-type: none"> ● Drive through Family Reading Keeper Book Pickup ● If possible, Family Reading Center will be open to families on Wednesdays from 7:30 to 8:30 a.m. and 3:10 to 3:40 p.m. & Fridays 7:30-8:30 a.m. during the second quarter ● FSA Parent Workshop informational meeting is held annually with the coordination of FRE ● Student recognition awards program (mornings in 2nd semester if possible) ● Music Programs (evenings if possible) ● Parent/Teacher conferences at flexible times by appointment (virtually) ● Fun Run Family Event (if possible) ● Title I Annual Meeting (Virtual, whenever convenient) ● Open House Video/Information (Virtual, whenever convenient) ● SAC/PTO Meetings (virtual for first quarter)
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BUILDING PARENT AND FAMILY CAPACITY for 2020-2021

- The school will implement activities that will build the capacity for meaningful parent/family

engagement.

- The school will implement activities that will build relationships with the community to improve student achievement.
- The school will provide materials and trainings to assist parents/families to work with their child(ren).
- The school will provide other reasonable support for parent/family engagement activities.
- Identify the Type of Family Engagement your activity is and identify that as part of the 1st**

column. This will help you be aware of the types of activities you are offering.



- | | |
|---------------------|---------------------------|
| 1. Parenting | 5. Decision Making |
| 2. Communication | 6. Collaborating with the |
| 3. Volunteering | Community |
| 4. Learning at Home | |

Family Capacity Building: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness	Number of Attendees
(2) Beep and Greet & Kinder Drive Through Drop Off	Admin, Staff volunteers, Kindergarten Teachers	Parent engagement/communication to increase student achievement	August/September 2020	Flyer Phone Calls Pictures Supplies dropped off	60 students and families
(4, 6) STEM Night(3-5) STEM Night (K-2)	AFA, Renee Wiley, Core Team, STEM Teacher	Increase Science Scores, Family Engagement opportunities, and community collaboration.	Quarter 2	Flyer Phone Calls Pictures	
(2, 6) Spirit Nights- Chick-fil-A, Pelican's Sno-Cones, Uncle Nick's Pizza...	Admin, Staff Volunteers, PTO	Increase Family Engagement	SY 2020-21	Flyers, Phone Calls, Pictures	
(1, 2) Publix Math Night	Math Committee, Staff Volunteer, Core Team, AFA	Real world math connected to standards based curriculum	2nd Semester	Parent Surveys Sign in Forms Parent Evaluations	
(2, 5, 6) Parent & Family Engagement Training PFEF Meeting	Title I Resources	Development of academic goals and strategies	August 2020	Parent Engagement Action Plan	

(1, 2, 4,) Assessment Workshops FSA DRA	AFA, Renee Wiley Increase parent awareness and student success	Increase parent awareness and student success	TBA	Sign in Forms	
(1, 2, 4, 6) FRE	AFA	Increase literacy skills, build home library, strengthen home school partnership	TBA	3 Openings per Week	
(2, 3, 6) Fall Festival	KES Staff Volunteers, AFA, PTO Volunteers	Increase Family Engagement	Fall 2020 If able...	Flyers and Sign-in forms	
(2, 3, 6) Winter Palooza	KES Staff Volunteers, AFA, PTO Volunteers	Increase Family Engagement	Winter 2020	Flyers and Sign-in Forms	
(1, 2) Dads Take Your Child to School Day	Assistant Principal, AFA	Emphasize fathers/male figures roles in importance of schooling	September 2020	Flyers	
(2, 6) Glo Run Family Event	Administration PTO	Parent engagement to increase involvement	TBA	Flyer and Sign In Sheets	
(2, 6) Themed Book Fairs	Librarian, Literacy Action Team, AFA, Admin	Increase Family Engagement, Build Student Libraries	TBA	Flyers and Sign in Sheets	
(2, 4, 6) Literacy Week	Literacy Action team, Lead Teacher	Provide students and families with a variety of reading activities.	January 2021	Flyers, School Website, Facebook/Remind Text	
(2, 4, 5, 6) Read Across America	Literacy Action Team, Lead Teacher, Admin	Provide students and families with a variety of reading activities.	March 2021	Flyers, School Website, Facebook/Remind Text	
(1-6) PFEP	AP, AFA, PFEP committee	Increase Home-School collaboration and communication.	Quarterly 2020-2021	Sign in Sheets, agenda	

(1-6) The District PFEP Training Day	AP, AFA, PFEP committee	Provide resources, ideas, and accountability to family engagement.	(date and location TBA)	Sign in Sheets, agenda	
(1, 2, 3, 5, 6) SAC/PTO meetings (virtual)	PTO president, SAC chair, Admin	Provide opportunities to review student achievement data and school activities for student success Link sent out via remind	August - May SY 2020-2021	Flyers, sign in sheets, school website, Facebook/Remind/Texts	
(2, 4) Live School	PBIS Action Team	Promote Positive Behavior at school and at home. Communicate expectations to parents. Always be proud to LEAD	SY 2020-2021	Posters Incentives BOY Presentation	

BUILDING **STAFF CAPACITY** for PARENT & FAMILY ENGAGEMENT

- How is your school nurturing the staff's skills with Family Engagement?
- Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the **value and utility of contributions of parents/families.** [ESEA Section 1116]
- Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in **how to reach out to, communicate with, and work with parents/families as equal partners.** [ESEA Section 1116]
- Describe the STAFF development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with **the assistance of parent/families, in implementing and coordinating parent/family**

programs, and in building ties between parents/families and the school. [ESEA Section 1116]]

Building Staff Development for Family Engagement: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Faculty Learning Meetings	Administration, Lead Teacher	Providing information and strategies to increase student achievement	SY 2020 - 2021	Agenda Sign In Sheets
Data Team Meetings	Admin, Lead teacher, Grade Level Teams	Exploring data and using results to implement teacher strategies and interventions to increase student achievement	SY 2020 - 2021	Agenda Assessment Data
Thinking Map Action Team	KES Staff Members, STEM	Sustainability of Thinking Map initiative- DNA	SY 2020 - 2021	Agenda Sign In Sheets
Child Talk	Guidance Counselor, Core Team, Grade Level Teams	Providing information and strategies to increase student achievement	SY 2020 - 2021	Notes in Google Drive EDIS MTSS Process
Drive Thru Reading Center and/or Mobile Book Pick Up	AFA	Providing keeper books for families	Twice a month SY 2020 - 2021	Facebook posts Pictures of events Sign In Sheets
Parent and Family Engagement Website Page	Webmaster, AFA, Admin	Increase Family Engagement, Communication, and Dissemination of Information	SY 2020-21	Website page, Pictures, Information
CLF and CMF PD for teachers	Lead Teacher	Provide staff with training to increase student achievement.	SY 2020 - 2021	Sign in sheets and agendas

Action Teams	Staff Members	Provide staff with time to communicate and plan events to increase family engagement.	SY 2020 - 2021	Sign in sheets, Completed Action Forms
Collaborative Planning	Lead Teacher, Admin	Provide staff with training on how to successfully implement WIN	SY 2020-2021	Agenda, sign-in sheets, minutes, My PLC

FAMILY SURVEY

Using your school survey results, choose a minimum of one (1) question from each topic listed below to address this coming school year.

Family Efficacy

TOPIC: School Belonging
QUESTION: When working on school activities at home, how easily is your child distracted? 43% Favorable

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
LiveSchool	PBIS Action Team	Set up LiveSchool, put in an option for home activities to get merits, communicate with staff, make plans to have parents communicate when merits are awarded from home.	August-October 2020-21	

Learning Behaviors

TOPIC: Learning Strategies
Question: How often does your child read for fun? 56% Favorable

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness

Read Across America	Literacy Action Team	Plan activities, develop flyer, promote activities on website and social media, monitor activities, reflect on week	Feb.-March 2021	
Literacy Week	Literacy Action Team	Plan activities, develop flyer, promote activities on website and social media, monitor activities, reflect on week	January 2021	
Themed Book Fairs	Media Specialist	Plan dates and schedule with Scholastic, work with action teams to develop plan for the event, promote on website and social media, monitor evening, reflect on event	TBA	

OTHER TOPICS TO ADDRESS (optional)

TOPIC: Learned Behaviors

Question: How often does your child struggle to get organized for school?

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Planners	PTO, Teachers, Students	Planners need to be utilized daily	SY 2020-2021	
Remind- School level and	Admin, Teachers	Constant Communication-	SY 2020-2021	

classroom level		send home reminders, strategies and tips, and other school related communications		

OTHER ACTIVITIES

- Other activities, such as the Family Resource Center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren). [ESEA Section 1116]

- Winter Palooza
- Glo Fun Run
- Fall Festival
- Semester Awards Assemblies
- Drive Throughs
- Virtual Trainings
- Virtual FRE Events
- LEAD Expectations

COMMUNICATION

- The school will provide timely information about the Title I programs.
- The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]



Describe how the school will provide regular, **two-way**, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

- FSA Parent Workshop
- School website
- Social Media
- School Email
- LiveSchool
- Newsletters
- School Connect Sunday night call
- DRA Parent Workshop
- Parent conferences
- Remind App

ACCESSIBILITY

- Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- Describe how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

“to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.” [ESEA Section 1116]

- PTO/SAC Virtually
- Parent Workshops held Virtually
- School information will be posted on our web page and social media accounts
- Title I Annual Video on-line
- School Website
- School Compact
- STAR Reports sent home
- School Messenger Phone Calls
- Monthly Newsletters
- Documentation in Crate

BARRIERS

- Describe the barriers that hindered participation by parents during the previous school year.

- ❑ Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, or are parents /families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
Family Engagement during COVID-19 Pandemic	Creative and virtual methods to stay connected	Administration	2020 - 2021

2020-2021

SCHOOL IMPROVEMENT PLAN GOALS

GOALS (anticipated in your 20-21 SIP)	How will this goal be communicated to families?	How will the skills necessary to support this goal be provided to Families?
Kingsway Elementary will utilize data, professional development, rigorous instructional plans, positive behavior supports, and social emotional character building in order to establish a safe learning environment where students excel academically and are prepared for the future.	Shared on MMM each week, Shared at PTO and SAC and feedback opportunities allowed.	By building positive relationships with their child's teacher and other staff members around campus. By attending functions related to their child's interest and needs.
Increase Science Achievement	Shared at PTO and SAC and feedback opportunities allowed.	Communicate to parents the importance of Science and the processes for science, through moment of science, science notebooks, science tips on the website and/or home projects
ELA Achievement for ELL students and SWD	Shared at PTO and SAC and feedback opportunities allowed.	Attend FRE to build a family library and learn tips. Attend Family workshops such as DRA, promote reading at home EVERYDAY!
ELA Achievement	Shared at PTO and SAC and feedback opportunities allowed.	Attend FRE to build a family library and learn tips. Attend Family workshops such as DRA, promote reading at home EVERYDAY!
Math Achievement	Shared at PTO and SAC and feedback opportunities allowed.	Attend the Publix Math Family event. Send home activities that build math fact fluency.

- Commented [1]: What will you do while the FRE is closed this semester?
- Commented [2]: FRE is open for our KEEP students. And other virtual programs through FRE! And we're developing plans to hand out books during PPU.
- Commented [3]: Will this event still occur this year?
- Commented [4]: Yes! We are working to make it happen 2nd quarter. Publix has created a safe environment... so we'll see.

PFEP & Parent/School Compact MID YEAR REVIEW 2020- 2021

TO BE COMPLETED IN DECEMBER or JANUARY **MARK IT ON YOUR CALENDAR ;)**

DATE:

ATTENDEES & ROLES

TAMI TECH: TEACHER

PAPA PAUL: PARENT

ABBY ACTION: ADMIN

AGENDA (remember to take notes and to label P for parent/family, T for teacher, & A for Admin, C for community partner))

2020-2021 PFEP REVIEW

1. UPDATES
 - Successes
 -
 - Challenges
 -
 - Add data to PFEP tables
2. NEW IDEAS
3. THOUGHTS FOR 2021-2022 PFEP
 -

COMPACT NOTES

4. UPDATES

- Successes
 -
- Challenges
 -

5. NEW IDEAS

- .

6. THOUGHTS FOR 2019-2020 PFEP

-

NOTES (remember to take notes and to label P for parent/family, T for teacher & staff, & A for Admin, C for community partner, S for student)

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ACTION ITEMS

- 1.