

CHARLOTTE HIGH SCHOOL



2021-2022 BAND HANDBOOK

Charlotte High School
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Welcome to the Charlotte High School band program! You are now part of a historic band program that is rich in traditions. Over the next year, dedicated students, parents, directors, and administrators will work together to develop and maintain a program that is a staple within the school and community at large.

We will continue to uphold the many traditions at Charlotte High School, and create new ones as we veer into uncharted territory post COVID-19. This year, more than ever, it will be important for us to be more than just a band program, but to be a band family. I know personally how strong the culture is at Charlotte High School, and this year will be no different.

The quality of the program will depend on your individual effort! In order to assure success in all facets of the music program you need to be dedicated to the programs. In return, your dedication will help us establish the Silver King Band as a program that is devoted to creating music at a high level and representing our school within the community with the utmost class.

To ensure these goals are met the following pages of this handbook are a set of guidelines, rules, and expectations that all music students must adhere to. Each individual is responsible for knowing this information, and for reading it thoroughly with their parents or guardians. The information presented is as complete as possible. Mr. Bunnens reserves all rights to add to, delete from, and change any policies pertaining to the Charlotte High School Band Program.

After the unprecedented year everyone has had, I am so excited to work with you all, and for us to make music together. Go Tarpons!

Sincerely,

Tommy Bunnens

Tommy Bunnens
Director of Bands

ENSEMBLES

- Silver King Marching Band
 - The Silver King Marching Band is the combined membership of the Concert Bands, Jazz Bands, and Color Guard. This ensemble is a musical marching unit designed to provide artistic and entertaining performances for football games, parades, pep rallies, concerts, and competitions. **Membership in the Silver King Marching Band is NOT required by all members, however is highly recommended.** It is the public face of the music program, and has the most opportunities for performances outside of our regular school functions. Students who are not a member of the marching band will not be able to apply for or be considered for leadership positions within the band department.
- Symphonic Band
 - The symphonic band is the top performing band at Charlotte High School. The focus of the ensemble is to further the refinement of musical skills and individual growth through the performance and study of advanced musical literature, as well as a focus on advanced instrumental fundamentals and technique. Participation in the Symphonic Band is based on director selection and the satisfactory completion of a performance audition. Private lessons are strongly recommended, but not required. Symphonic Band will have mandatory performances and rehearsals that take place outside of the school day. These performances will impact your overall grade in the class.
- Concert Band
 - The concert band is designed to develop basic fundamentals, technique, and musicianship skills. Members are highly encouraged to participate in Solo & Ensemble MPA. Performances include concerts, MPA's, and festivals. Private lessons are recommended, especially for students aspiring to achieve the level of musicianship required to move up to Symphonic Band for the next year. Concert Band will have mandatory performances and rehearsals that take place outside of the school day. These performances will impact your overall grade in the class.
- Jazz Ensemble
 - Currently Charlotte High School has two jazz ensembles, Blue and Gold Jazz Band, respectfully. The Jazz Ensembles are a select group of instrumentalists from within the music department that perform a variety of jazz styles. Instrumentation typically includes: alto sax, tenor sax, baritone sax, trumpet, trombone, guitar, bass guitar, drum set, and piano. Students should be enrolled in either symphonic band or concert band in order to participate in jazz band. The Jazz Band will have several mandatory performances that take place outside of the school day.
- Color Guard
 - The Color Guard is the elite visual ensemble of Charlotte High School. Members learn from skilled instructors in the areas of flag, rifle, sabre, dance, and baton. Members of the Color Guard are required to be enrolled in the Eurhythmics class.

ATTENDANCE

"To be early is to be on time, to be on time is late, to be late is to be out!"

-William Revelli (Director of Bands emeritus, University of Michigan)

In order to build our culture, and establish ourselves as a premier musical entity within the county, **all students will be present at all required rehearsals and performances.** You play an important role in every music function, and as a musical ensemble functions similarly to a sports team, your attendance is needed at every *rehearsal, concert, festival, football game, parade, and out-of-town trips.* Any member who is absent makes the ensemble less effective and also has an adverse effect on the morale of the group. All rehearsals and performances will be scheduled well in advance and up-to-date information will be available on Charms (more info on Charms will be below). Every member should be **on time** for every event. Learning to be early (on-time) now will establish a lifelong habit that is critical to success in any venture.

Procedure for Absence

Sickness and other hardships will happen, and will make it necessary to miss a function on occasion. However, doctors' appointments, meetings, work, vacations, etc. will not be valid excuses for missing rehearsal. Should a previously scheduled issue arise, **THE PARENT** must notify the director as far in advance as possible.

1. Email the director: tommy.bunnens@yourcharlotteschools.net
2. Complete the **Request for excused Absence or Tardy** form on Page 7
3. Bring a doctor's note or other pertinent paperwork.

When a student must be absent from a rehearsal or performance do to one of the acceptable reasons, he/she must notify the director **IN WRITING** prior to the day of that rehearsal. Without prior notice, the student will receive an absence mark for that event. In all of the above cases a note from the doctor or parent must be brought in the next day!

Unexcused Absences

During the marching season (marching band only) unexcused absences from rehearsals (2 hours or more) will result in that student being benched from the week's performance. The student will also receive a zero for that rehearsal grade.

Procedure for being tardy

Tardiness will not be tolerated. They cause delays in time schedules and are discourteous and irritating to your fellow ensemble members who have to wait for you. Students who are tardy regularly will have their grade deducted equivalent to the amount of time they are tardy or missed in the rehearsals. In addition, students who are tardy to a report time the day of a game (marching band) will lose their 3rd quarter break privilege, and students who are tardy to report time for a performance (all ensembles) may lose their opportunity to perform.

Absence from a performance

Performances are major grades. Any absence which is not brought to the attention of Mr. Bunnens prior to the performance will be considered unexcused. Unexcused absences count as a ZERO in the gradebook, and may potentially result in the individual's removal from the music program. As a reminder any performances will be scheduled well in advance, and if something comes up short notice (paid gig) a poll will be taken to see if all students can participate. If you anticipate an unavoidable absence from a performance, please submit a written request to Mr. Bunnens **at least one month prior** to the intended absence.

The following are a collection of statements that are not acceptable as excuses:

Unexcused Reason	Solution
"Had to work"	School comes first! Make arrangements with your employer in advance of the concert. If you need myself or another faculty member to talk to your employer I will be happy to do that for you.
"Couldn't get a ride."	Be responsible. Check with members in your ensemble to see if any of them can give you a ride to the performance or practice.
"I didn't know about it."	You will be given ADVANCED notice about any required performance or rehearsal. This will simply not be a valid excuse.
"Parents are leaving town"	Clear your schedule in advance. Calendar is available the first week of school.
"I have a big test tomorrow/ lots of homework."	Be responsible. Budget your time so that you are not trying to cram all of your homework or studying into one night. You are taking many of the same courses I took, and your peers are taking as well. If you need help with assignments and studying ask a member of your group, we are a family, and we will help you!
"I have an appointment."	Schedule these around your required performances or rehearsals. You will have plenty of time to plan any appointments.

Excuses that are acceptable:

1. Sickness or death in the family
2. Emergencies (car accidents or other immediate safety factors).
3. Personal illness. A doctor's note will be required.

Students do not get to pick and choose which events they participate in. If your ensemble performs or rehearses, **EVERYONE** is to be there every time! **Conflicts with other activities (sports, SGA, NHS, any other types of clubs, etc.) must be resolved as far in advance as**

possible. A performance takes precedence over a practice with a sports team. Similarly, a game for any team you may be a part of takes precedence over a rehearsal. Should you have a game and a performance scheduled on the same day, **you must talk to either me or your coach so that we can come up with a resolution.**

Request for Excused Absence or Tardy
Charlotte High School Band Department

Student Name _____

Phone of Parent/Guardian Contact _____

Event Requesting Absence from _____

Date of Event _____

Check One _____ Concert Band _____ Jazz Band _____ Marching Band

_____ Color Guard Ensemble

Check One _____ Rehearsal _____ Performance

Check One _____ Tardy _____ Absence

Please state completely the reason why this request is necessary:

Attendance has a direct effect on your grade. Request for an excused absence or tardy from a **Rehearsal** should be submitted **at least one week prior to the absence**. Request for an excused absence from a **performance** should be submitted **at least one month prior to the absence**.

Student Signature _____

Parent Signature _____

Date Submitted _____

For Band Office Use Only:

Action: (Circle one) Excused Excused (pending alternate assignment) Unexcused

Director Signature _____

GENERAL RULES

All school rules apply to CPAC and the classrooms within it. These rules can be found in your student handbook. This includes the CCPS Dress Code.

The rules that follow are specific for the Band room:

1. Only music students are allowed in the music rooms.
2. There will be absolutely no eating, drinking (except for water), or chewing gum in the music rooms or practice rooms.
3. Respect your environment, pick up after yourself.
4. Cell phones are prohibited from rehearsal and class.
5. Never leave money, or valuables in the music rooms. Keep these items with you, or locked in your instrument storage locker during class. Mr. Bunnens and Charlotte High School are *NOT RESPONSIBLE* for any lost or stolen items. Items found in inappropriate places will be sent to lost-and-found.
6. All instruments when not in use are to be stored in the instrument storage lockers, in their cases! Only exception are tubas and percussion. No instruments should ever be left on the floor.
7. PERCUSSION INSTRUMENTS ARE TO BE USED BY PERCUSSIONISTS ONLY! All percussion equipment will be stored with cases on at the end of the day.
8. Only enter the director's office after knocking and receiving approval to enter. The door should always be locked, but if the director is not in the room:
 - a. You should not be there
 - b. You should not enter the director's office.
9. There is a time and place for everything – public displays of affection are strictly prohibited during any musical event, including class time and after school rehearsals.
10. Report all acts of vandalism immediately.
11. The dry erase board is for official use only. Do not write on it unless given permission by the director.

REHEARSAL RULES

In addition to classroom rules, there are specific rules for every rehearsal we have. These rules will help the rehearsals be more productive.

The following procedures are used in the best music programs in the world, and will be the foundation for how we approach a music rehearsal.

1. Members should have all the following items at all rehearsals: Instrument (if applicable), music, drill charts (if applicable), pencil, extra reeds, valve oil, mutes, mallets, etc.
2. When the tardy bell rings or ensemble is called to attention, a student is considered tardy if not in place and ready to perform! All tardies are unexcused unless properly documented.
3. The class agenda (schedule) will be on the front board. Please have all the required music or texts ready at the beginning of class before the director steps on the podium.
4. When the director or student leader steps on the podium, all activities must cease! Your full attention must be given to that person and nothing should be allowed to distract you. Be quiet, listen, and watch. There is no talking, even if it deals with the music or task at hand. You must be silent when someone is addressing your ensemble. Afterwards, raise your hand to ask a question.
5. Do not leave your seat unless given permission to do so.
6. Eating and drinking (besides water) are prohibited during any rehearsal or appearance by a CHS musical ensemble.
7. If your instrument is being serviced (i.e. getting repaired) you must supply a repair tag with the date. You will risk losing points during rehearsals if you do not supply this.

UNIFORMS

The Silver King Marching Band uniforms are to be respected. They represent pride and excellence in our organization, and have an intimidating and modern appearance to our spectators. Uniforms are only replaced once every 10-15 years, and it is important that the students and staff take great precautions while wearing the uniform. **Any student who misuses the uniform will be responsible for the repairs.**

Uniform Regulations (Instrumentalists):

1. Each student will be issued a uniform, which will be kept at school.
2. The uniforms will be kept in the uniform storage room at all times.
3. Members will wear their uniform with PRIDE. When wearing the uniform:
 - a. Always have it buttoned up and zipped.
 - b. Shoes should be polished and clean
 - c. CHS Band shirt and athletic shorts must be worn.
4. No eating in the uniform coat.
5. No items attached to the uniform (unless given permission by the director)

6. No visible jewelry, hair ornaments, colored nail polish, or earrings.
7. No additions may be made to the uniforms.
8. Hair must be worn so that the collar is visible; either cut or pinned up, well groomed, and kept out of the face.
9. Band hats (shakos) are to be worn correctly at the appropriate angle. Never wear the band hate backwards. Shakos are to be kept in their corresponding box.

Marching Uniform

CHS Band T-Shirt and Athletic Shorts (Either Blue or Black)

Marching Pants (bibbers) and Coat.

Shako

White Gloves

Black Socks (knee length), Black Marching Shoes.

Concert Attire

Jewelry is to be minimal. Moderate make-up may be worn for concerts. All decisions regarding appropriate "Concert Dress" are at the discretion of the Director.

All groups:

- **Concert Black**
 - Concert black is simply, all black.
 - Option 1
 - May wear a black dress (still approved for CCPS dress code) with appropriate footwear (heels, or flats; no sandals). Should the dress be above the knee, black leggings must be worn underneath.
 - **Any student wearing this option must keep in mind their location on stage in perspective to the audience.**
 - Option 2
 - Black button-down long sleeve shirt, with black slacks and black shoes. No sneakers. May also wear a tie (any color). Black socks must be worn (longer than ankle length).
- **Formal Black**
 - CHS has gowns and tuxedos that students will be provided for performances as part of their fair share dues. Students will be offered either a formal black gown, or black tuxedo. *Students will be given their choice, no student will be forced to wear something that makes them uncomfortable, or something that conflicts with how they may identify.*

Pep Rally Uniform

CHS Band Shirt

Jeans

Sneakers

FOOTBALL GAMES

The following regulations apply to all Marching Band members:

1. All CCPS and CHS rules apply at all times.
2. Students are to travel to and from away games on buses provided by the band.
3. CHS rules apply to all persons riding a school bus.
4. Follow all instructions given by a chaperone.
5. Wear the uniform correctly or not at all.
6. March to your seats after pre-game and halftime. Remain standing as you line up behind the person in front of you. Be seated on command from your director or drum major.
7. Once at the stadium, all students will sit in their assigned seats and stay there.
8. NO P.D.A. – Public Displays of Affection, ever.
9. Cheering should be done with the cheerleaders or as a group. Under no circumstances should any profanity be heard coming from the band section in the stands. If profanity is used, you may be asked to leave the game and may possibly be dismissed from the band program.
10. We are giving a public performance at every game! We have a job to do: provide entertainment and music for the football crowd. You must watch the director and drum majors at all times when they are standing in front of the band. Listen for instructions and have music ready quickly. **Be ready to play at a moment's notice.**
11. Students will have an opportunity to eat and drink during the 3rd quarter. Students may not bring food back with them into the stands, and may never eat or drink while wearing their coats. As always chewing gum is never allowed.
12. Students will be in their seats after their 3rd quarter break with 1:00 left on the scoreboard in the 3rd quarter, unless given other instructions by the director. Tardiness will not be tolerated. Any student who breaks this rule will lose their 3rd quarter break for the next game.
13. **NO ONE** but uniformed CHS Band personnel and band chaperones are allowed in the band section. Visitors are allowed in the band section only **with the director's approval.**
14. Be courteous to visiting bands, officers, directors, fans, and anyone else with whom you come into contact with. Remember, you are representing CHS by wearing the uniforms. Do not let anyone think lesser of us because of your attitude or actions.
15. At halftime, kneel down and watch the other band perform quietly.
16. Students must be accompanied by a chaperone when leaving the band section.
17. When the band plays in the stands, everyone plays!
18. No improvisation of parts.
19. No one is dismissed early.
20. No use of tobacco, alcohol, or drugs when you are in any way associated with the band or school.

TRAVEL AND TRIPS

The music department travels a great deal! Some regulations are necessary for this type of activity.

1. Mode of transportation will be provided or approved by the school and school district. Students traveling with the band must travel with the group in the vehicle provided. Students will ride both ways on a trip on their assigned bus. These assignments are made ahead of time to avoid confusion.
2. While out of town, students will not ride in any private automobile without permission from the director.
3. Each student is responsible for seeing that his/her instrument and belongings are loaded at the departure point, after the performance, and unloaded upon the return. This includes cleaning up trash after any trip!
4. A chaperone will be placed on each bus. They are in COMPLETE charge. Respect is imperative. They will take attendance and communicate important information to you regarding the appearance ahead. **Absolute quiet must be maintained during roll call.**
5. While traveling on buses, you will obey the instructions of the bus driver. Putting hands, arms, heads, etc., out of a window is prohibited. DO NOT ever throw anything out of a window for any reason.
6. While traveling on buses, students may talk in an orderly manner. If your voice is loud enough to be heard above other conversations, you are TOO LOUD. When crossing a railroad track, or entering a stadium/parking lot *absolute quiet must be maintained.*
7. Refrain from standing or moving around in the bus while it is in motion.
8. No music may be played on the bus without headphones.
9. If we ever eat a restaurant or food court, etc. courtesy must be maintained. Speak quietly, and clean up your area when finished.
10. On overnight trips, all students are to be in their rooms at or before the designated curfew. They are not to leave their room after curfew **for any reason.** Students are also not to leave the hotel without permission from the director.
11. While staying in a hotel/motel, students should be considerate of other occupants, especially at night. Students' conduct should bring credit to themselves and our organization. Rooms should be left neat and tidy and no damage should be done to the property. The phone in the rooms should never be used, use your cell phone or tell a chaperone or the director if you need to borrow one of ours.
12. NO P.D.A. – Public Displays of Affection. Coed room visitation is absolutely prohibited.
13. The *use or possession* of any alcoholic beverage, tobacco product, or drugs that alter behavior is forbidden at all times. Violations will result in immediate dismissal from the performing organization.
14. Students are asked to be careful and safe. If an accident, injury, or illness occurs, the chaperone in charge should be notified at once. The chaperone will then notify the director.
15. It should be noted that proper behavior is expected when on a school-sponsored trip. The Charlotte County Public Schools student rules will be observed at all times.

Undignified conduct or reckless behavior may result in disciplinary action, suspension from school, and/or dismissal from the music department.

GRADING POLICY

Students will receive grades based on the following percentages:

- **50% Daily class participation and rehearsals**
 - Students must come to all classes and rehearsals prepared and fully participate in activities to receive full credit.
- **20% Written assignments**
- **30% Performances and playing tests**
 - Each grading period students may be required to perform playing tests in class (Scales, passages from music, daily rhythms, etc.). This is to make sure students are practicing at home.
 - Any unexcused absence from a performance will result in a zero in the gradebook and will lower their grade by two letter grades. Please see the excused absence form on page 7 should your child need to be excused.

MARCHING BAND GUIDELINES

Rehearsal Times

Marching Band will begin promptly on time. Rehearsals will be held every Tuesday and Thursday from 5:00pm-8:00pm. Students will be dismissed *promptly* at 8:00pm every rehearsal. I value your time, and I expect you to value my time. Therefore, students will be promptly picked up at 8pm after rehearsal. Mr. Bunnens has a personal life, and it is affected when he is forced to stay an extra 2-3 hours waiting for a parent to pick up a student. If a student is left more than an hour after any event, the police will be called.

Attendance

Attendance is mandatory for all members. While Marching Band is not mandatory for all band members, those of you who choose to participate must be at every rehearsal and event. Constant tardiness or absences will result in your dismissal from the marching band. The band is much like a sports team, if you are constantly missing, you will always be behind. It is not fair to the rest of the band to have to make accommodations for your constant tardiness or absence. BE THERE. If you miss one or more rehearsals in the same week, you will be benched from our performance at the game, and will not be allowed to sit with your section.

Disciplinary Issues

The regulations listed in previous sections are important to establish the Charlotte High School Music Department as a quality program. Any and all infractions of any of the rules listed in this handbook will be viewed as open defiance to the program and will be dealt with swiftly. Mr. Bunnens may dispense with disciplinary action when he deems necessary.

STUDENT LEADERSHIP

All student leadership staff members are to be treated with respect as they are an extension of the authority of the band director. **All Leadership Positions are by audition only, and are decided by the director.**

- **Drum Major(s):** The Drum Major(s) are directly responsible to the band director. It is their responsibility to see that all other officers are doing their job. It is also their job to provide leadership, to install moral, and to encourage all band members to excel. This is the highest office in the Band Leadership Staff. The Drum Major(s) also conduct the band during games and half-time performances.
- **Band Captain:** The band captain works with the Drum Major(s) to ensure everything runs smoothly. They are second in command, and responsibilities range from helping beginners learn marching fundamentals, to assisting with lining the field and transporting equipment safely and effectively. They are also responsible for instilling pride in their fellow band mates, and helping to make sure everyone excels.
- **Section Leaders:** The section leader's number one responsibility is to be sure they get the most out of their section. Section leaders will be responsible for making sure each person in the section knows their music and is performing with correct technique and sound.

FINANCIAL OBLIGATIONS

The Charlotte High School Music Department is a growing program that needs approximately \$50,000 every school year to provide students and parents with positive, life-changing experiences – which comes to an average of \$250 per student.

Band Assessments: These assessments apply to every student enrolled in any band class or eurythmics. See below:

- **Fair share assessment: \$250**
 - In order for the entire band program to run properly, ALL students regardless of activity level, must pay their fair share assessment of \$250. This provides students who participate in MB with their band shirts, and other accessories, uniforms for marching AND concert bands, travel, and more.

How to pay your assessments

Payments may be made by cash or by check payable to Charlotte High School Band. If sending payments to school, please place the payment in an envelope with your student's name on it, and specify what type of payment is being submitted.

Fundraising

Throughout the year, Charlotte High School Music Department will participate in several fundraisers. While several of these are designed to benefit the entire program as a whole, there are many fundraisers designed to help students earn money to help pay for individual assessments, trips, and other expenses associated with participating in the music department. If your student works hard, it is possible to earn enough to cover your assessments through participating in these fundraisers.

These assessments are a requirement for every student and failure to pay will result in a school obligation. I am pleased that our assessments are marked **well below** the mark for most high schools in this immediate area. Please contact me (tommy.bunnens@yourcharlotteschools.net) with any questions or concerns you may have or if there is a hardship for a student who might need additional time/assistance in paying. Requests will be handled on a case-by-case basis.

INSTRUMENTS

Charlotte High School has a sizeable instrument inventory for students who may not have their own instrument. An additional \$50 fee (Maintenance and repair) will be assessed to any student who uses a *school issued instrument*. In order to ensure the longevity of these instruments, the following rules and guidelines must be followed:

1. Students are responsible for bringing their instrument and equipment – cleaned, polished, and in perfect working order – to every event.
2. A student's instrument should only be played by that student.
3. All students should have in their case the necessary equipment to keep their instrument in good working condition. In addition, in case of rain during marching season, woodwinds should have a plastic bag handy for their instrument.
4. All wind players should be conscious of eating before playing. Any food particles that get into your instrument can cause problems.
5. Students are responsible for the cost of repairs on their instruments.

Brass

These are specific to brass players only:

1. Most of the time the mouthpiece that you learned on as a beginner was made to help you achieve a sound easily. By the time you reach the high school level you should upgrade your mouthpiece to the following:
 - a. Trumpet: Bach (or Blessing) 3C
 - b. French Horn: Schilke 30
 - c. Trombone/Euphonium: Bach (or Blessing) 6 ½ AL
 - d. Tuba: Conn Helleberg or Perantucci
2. Brass players are required to have valve/slide oil, tuning slide grease, cleaning snake, and mouthpiece brush.
3. All brass players should own a straight mute, trumpet and trombone players should also own a cup mute.

4. Brass valves and slides should be well oiled and in excellent working condition.
5. Brass water keys must be in good condition and perfectly sealed.
6. Brass lead pipes should be cleaned weekly.

Woodwinds

These are specific to woodwind players only:

1. Most of the time the mouthpiece that you learned on as a beginner was made to help you achieve a sound easily. By the time you reach the high school level you should upgrade your mouthpiece to the following:
 - a. Clarinet: Vandoren 5RV Lyre Profile, or a Vandoren B45 mouthpiece with a Bay Ligature (or similar style, see Mr. Bunnens for more info).
 - b. Saxophone: Selmer S80 C*, or Selmer Concept mouthpiece with a Bay ligature (or similar style, see Mr. Bunnens for more info).
2. Woodwind players are required to have at least three working reeds at any given time. Vandoren, at a strength of 3 or higher. Reeds may be supplied by the student or purchased from Mr. Bunnens.
3. Woodwinds must also purchase their own swab; use it daily.
4. Woodwind pads need to be checked regularly, must seal properly.
5. Clarinets need to clean the tone holes with a Q-tip monthly.

Percussion

These are specific to percussionists only:

1. Percussionists need to expect that they will work on every aspect of percussion playing; mallets, timpani, snare, and accessories.
2. Percussionists will arrive early to rehearsal and set up their equipment. They will also put away all equipment before they leave class.
3. Percussionists will be responsible for the cost and replacement of any items they may break; including drum heads.
4. Percussionists are required to own their own mallets and sticks. A list will be provided later.

ELIGIBILITY

Students participating in the music program must be enrolled as a student of Charlotte High School. It is also expected that you will maintain acceptable grades in your classes, and at

minimum a 2.0 cumulative grade point average (GPA). If you feel that you are falling behind in your classes, please seek assistance from Mr. Bunnens. He will gladly arrange a tutoring session with another student who has been academically successful. The music department is like a huge family: we are here to help each other succeed in all aspects.

COMMUNICATION

Communication is vital to the success of the music program. **A weekly e-mail** will be sent as a way to inform students and parents about the events of the week as well as other pertinent information. Students should also be checking the white board and bulletin board daily. Students are not allowed to write on the board or bulletin board without Mr. Bunnens' permission: all of the information on either board is good information to know and be aware of.

Remind

Sign up for the music department's Remind texting service. This is a free service which allows Mr. Bunnens to send text messages updates to students and parents.

BAND! App

This year Charlotte High School will be using the BAND! App. This app is free to download and use. It is a great tool for communicating, and planning. Students and parents will be given instructions on how to join during meetings and class time.

AWARDS

Varsity Letters and Bars

A band student may earn a letter/bar in band by meeting the following criteria:

1. Membership in **MARCHING BAND** for **TWO** entire academic years.
2. No unexcused absences from performances.
3. Earned a grade "B" or above each grading period.
4. No severe discipline problems or punishments.

PARENTAL INVOLVEMENT

Parents of band students act as chaperones at music functions throughout the year. This provides parents an excellent opportunity to be directly involved in their son/daughter's experience in the music program. Chaperones have certain responsibilities as away-from-home-parents. Their involvement demonstrates a caring and willingness to actively support their child

in his/her musical endeavors. They should receive the utmost respect and courtesy at all times. According to CHS policies, you must visit the front office to fill out a form in order to be a volunteer. If you wish to be a volunteer, please complete this ASAP and contact Mr. Bunnens for volunteering opportunities.

I encourage all parents to consider what part they can play in helping to bring about the great performances and activities of the Charlotte High School Band Department. Like our students, we have amazingly talented parents who have unique skills and talents that will help our program continue to grow and improve. We could use your help and look forward to working with you!

BAND CALENDAR

Date	Event	Time	Location
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7/19 – 7/23	Percussion and Color Guard Camp	9am-12pm	Band Room
7/23	Leadership and Freshmen	9am-12pm	Band Room
7/26-7/30	Full Band Camp	8am-5pm	Band Room
7/31	Band Camp and Parent Day	8am-1pm	Band Room
8/27	Home Game vs. ICBS	5:30pm	Band Room
9/3	Home Game vs. PCHS	5:30pm	Band Room
9/24	Away Game vs. CLHS	4:00pm	Band Room
9/25	All-State Auditions	TBD	TBD
10/1	Away Game vs. NFMHS	5:30pm	Band Room
10/14	CHS Fall Concert	5:00pm	Band Room
10/16	Marine Corps Band	TBD	CPAC
10/22	Home Game vs. FMHS *MS Band Night*	5:30pm	Band Room
10/23	TBD Competition	TBD	TBD
10/29	Home Game vs. IBHS *Homecoming*	4:30pm	Band Room
10/30	*Marching Band MPA*	TBD	Band Room
11/5	Home Game vs. Riverview *Senior Night*	4:30pm	Band Room
11/6	Veteran's Parade	TBD	TBD
11/18	Jazz Band and Percussion Concert	6:30pm	CPAC
12/8-9	2nd Annual PRISM Concert	6:30pm	CPAC
1/19-20	CCPS All County Honor Band	TBD	CPAC
2/11-12	District Solo and Ensemble	TBD	TBD

2/15-17	Jazz Band MPA	TBD	TBD
3/1	Pre-MPA Concert	6:30pm	CPAC
3/3-5	Concert Band MPA	TBD	TBD
4/12	Jazz and Percussion Ensemble	6:30pm	CPAC
5/4	Spring Concert	6:30pm	CPAC

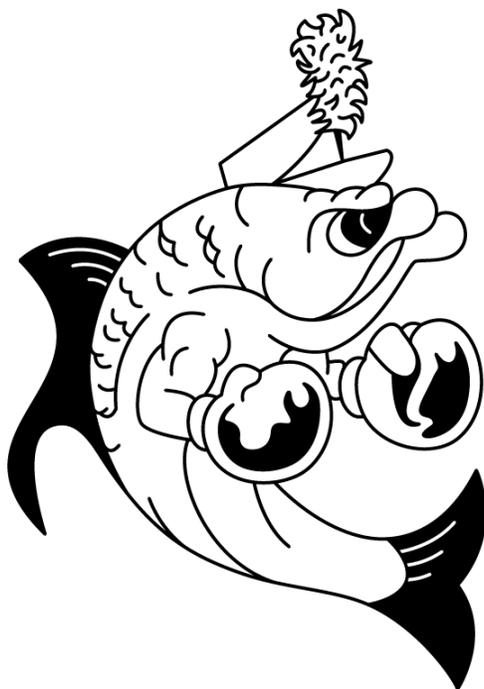
Some items missing from the calendar at this moment are:

- Various parades and school/community events

These dates will be available to students as soon as the director gets the information.

Please note:

- Items in **bold font** are considered mandatory for all students actively involved in that ensemble.
- All dates and time are subject to change. Should plans change students will be given AMPLE time to coordinate.
- All times posted are estimates only.



Charlotte High School Band Department Handbook Contract

I, _____ (name of student), and my parents/guardians,

_____ (name of parents/guardians), have carefully read all

policies and procedures outlined in this handbook, and agree to **all provisions, rules, guidelines, and responsibilities contained therein**. I am aware that I am subject to all fees and grading policies as outlined in this handbook.

Student Signature: _____ Date _____

Parent/Guardian
Signature: _____ Date _____