

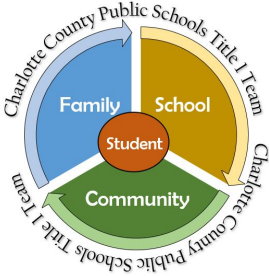
School Improvement and Parent & Family Engagement Plan

2021 -2022

Vineland Elementary

Approval Date:	Mid Year Review Date:	End of Year Review Date:


----- TITLE I TEAM USE ONLY -----



INSTRUCTIONS


1. Complete the following sections of the Parent & Family Engagement Plan (PFEP).
2. To be considered *complete* each section needs to have all the components included.

DISSEMINATION OF PFEP AND SCHOOL/FAMILY COMPACT TO STAKEHOLDERS

 Create a document on your school letterhead that states HOW your school PFEP and Compact will be shared with families, staff, and community. Remember to include strategies for electronic sharing, hard copy sharing, and community notification for PFEP availability. Remember, a copy needs to be in both Title I binders (one found in the Front Office and the other in the Family Reading & Resource Center). **This documentation will be uploaded to Crate**

INVOLVEMENT OF PARENTS

The school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used.

 **Evidence** of involving parents and families in planning, reviewing and improvement of Title I programs, including involvement in *decision making* of how funds for Title I will be used **will be uploaded to Crate**. Evidence can be SAC and/or PTO meetings, emails sent to and received from parents. Remember to include dates, agenda, minutes, sign-in sheets, and notes for the documentation in Crate.

ANNUAL PARENT MEETING and COMMUNICATION

The school will provide timely information about the Title I programs.

- A. Describe the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program.
- B. Description and explanation of
 - a. Curriculum used at the school
 - b. Forms of academic assessment used to measure student progress

- c. Achievement levels of the Florida State Standards
- C. Description of the nature of the Title I program that is shared with parents.
- D. Description of how the meeting will cover school choice, and the rights of parents at the annual meeting.
- E. If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- F. The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116T to] Ashley Monier

	Annual Title I Meeting(s) Activities/Tasks	Person(s) Responsible	Timeline	Evidence of Effectiveness
A	Help Your Heron SOAR	VES Faculty	Sept. 8	Sign in forms
B	SAC/PTO/PFEP meetings	Barber/Hudzina	monthly	Sign in forms
C				
D				

FLEXIBLE PARENT MEETINGS

- How the school offers a flexible number of meetings, such as meetings in the morning or evening.
- How the school provides, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement. [ESEA Section 1116]
- Virtual participation and/or recorded meetings for later viewing with the opportunity to respond.

- SAC/PTO/PFET meetings are offered virtually, morning, evening and after school.
- Child care is offered during in-person meetings.

BUILDING PARENT AND FAMILY CAPACITY for 21 - 22

- The school will implement activities that will build the capacity for meaningful parent/family engagement.
- The school will implement activities that will build relationships with the community to improve student achievement.
- The school will provide workshops and materials that empower parents/families to work with their child(ren).
- The school will provide other reasonable support for parent/family engagement activities.
- The school will support the Family Reading and Resource Center as a place of learning for families and strengthening parent advocacy skills.
- Identify the [Type of Family Engagement](#) your activity is and identify that as part of the 1st column.** This will help you be aware of the types of activities you are offering.
 1. Parenting
 2. Communication
 3. Volunteering
 4. Learning at Home
 5. Decision Making
 6. Collaborating with the Community

Family Capacity Building:	Person(s) Responsible	Anticipated Impact on	Timeline	Evidence of Effectiveness	Number of Attendees
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Content and Type of Activity		Student Achievement			
PTO and SAC Meetings 1, 2, 5, 6	Hudzina/ Barber	Building capacity for Family Support and progress monitoring school goals to increase student achievement.	August-May	Attendance via google link	
Title 1 Annual Meeting- Parents gain information about Title I services 1, 2, 4, 5	Barber	Family support to increase student achievement. Parents becoming an intricate part of the school culture which will increase student achievement.	August	Sign in Sheet via Renee Wiley	
Heron of the Month 2, 6	Barber	Student leadership, Growth Mindset	Monthly	Participation	Families may send two per student.
Heron Harvest 1, 3, 6	TBD	Family Engagement	October	Sign in Sheet	CANCELED
Heron Hustle 1, 3, 6	Dando	Building capacity for Family Support and progress monitoring school goals to increase student achievement.	November	Sign in Sheet	
Reading Night 1,2,3,4,5,6	Trullinger	Building capacity for Family Support and progress monitoring school goals to increase student	December	Sign in Sheet	

		achievement.			
STEAM Night 1,2,3,4,5,6	Cankar	Building capacity for Family Support and progress monitoring school goals to increase student achievement.	March	Sign in Sheet	In progress
Field Days 3,6	Dando	Building capacity for Family Support and progress monitoring school goals to increase student achievement.	May	participation	In progress
PBIS 1,2,3,4,5,6	PBIS Team	Building capacity for Family Support and progress monitoring school goals to increase student achievement.	2021-2022SY	Live School Points	In progress
Help your Heron SOAR grade level night 1,2,3,4,5,6	Hudzina/Barber	Family support to increase student achievement. Parents becoming an intricate part of the school culture which will increase student achievement.	Fall	Sign in Sheet	
Parent conferences 1,2,3,4,5,6	Grade Level Teams	Family support to increase student achievement. Parents becoming an intricate part of the school culture which will	21-22SY	Parent conference forms	

		increase student achievement.			
Heron Hoopla 1,3,6	Dickerson	Building capacity for Family Support and progress monitoring school goals to increase student achievement.	March	Participation	
Take Your Dad to school 1,3,6	Trullinger	Increase male involvement in school setting.	September	Sign in participation	

BARRIERS

- Describe the barriers that hindered participation by parents during the previous school year.
- Describe the steps the school will take during the upcoming school year to overcome these barriers (with particular attention paid to parents/families who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, or are parents / families of migratory children).

Barrier	Steps to Overcoming Barrier	Persons Responsible	Timeline
COVID	Virtual events	Barber/Hudzina	21-22 sy
Time	Offer variety of times for events ie. morning, after school and evening	Barber/Hudzina	21-22 sy
language	translators	Wilson/Chisesi	21-22 sy

BUILDING STAFF CAPACITY for PARENT & FAMILY ENGAGEMENT

- How is your school nurturing the staff's skills with Family Engagement?
- Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in the value and utility of contributions of parents/families. [ESEA Section 1116]
- Describe the STAFF development activities the school will provide to SUPPORT the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in how to reach out to, communicate with, and work with parents/families as equal partners [ESEA Section 1116]
- Describe the STAFF development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff with the assistance of parent/families, in implementing and coordinating parent/family programs, and in building ties between parents/families and the school [ESEA Section 1116]

Building Staff Development for Family Engagement: Content and Type of Activity	Person(s) Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
PFET Training Day	Principal Title I AFA	Increase parent engagement to increase student achievement	August 2021	Sign In Sheets Parent Survey
Title I AFA Monthly PLC	Nan Russo Title I	Increase parent engagement to increase student achievement	21-22 sy	Agenda Sign In Sheets
Faculty Learning Meetings	Administration & Core team	PFET presents Title I how to engage families in student learning	21-22 sy	Agenda Sign In Sheets

Collaborative Planning Team Meetings	Lead teacher	Exploring data and using results to implement teacher strategies and interventions to increase student achievement	21-22 sy	Agenda Assessment Data
Thinking Map Memos	Lead Teacher	Sustainability of Thinking Map initiative	21-22 sy	Agenda Sign In Sheets
Child Talk	Core Team Grade Level Teams	Providing information and strategies to increase student achievement	21-22 sy	Notes in Google Drive MTSS Process
Reading Center	AFA	Providing keeper books for families	2021-22 sy	Facebook posts Pictures of events Sign In Sheets
CHAMPS Refresher	Hudzina/Barber	Provide CHAMPS materials and classroom management strategies	August 2021	Sign In sheets

FAMILY SURVEY

Using your school survey results, choose areas to address this coming school year.

TOPIC: Welcoming Environment

QUESTION: Rating the Caring Environment of your school

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Front office staff	Office staff	Customer service with courtesy	21-22 sy	surveys
communication	Staff	Clear communication of policies & procedures	21-22 sy	Brochures, planners, survey
translators	Wilson, Rodriguez	Available translator	21-22 sy	

TOPIC: Student Progress

Question: I am aware of opportunities such as family workshops or other activities that show families how to help their children at home.

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Help Your Heron SOAR Night	Barber/ Hudzina /Faculty	Live event, presentations,	September 8	Sign in form, Focus tracking?

		meet during CP to plan, FOCUS directions, standards presented		
Parent Conferences	School faculty	1:1 parent conferences	Sept- Nov.	Conference forms completed
Parent conferences	School faculty	1:1 parent conferences	Jan. - Feb.	Completed conference forms

TOPIC: Communication

Question: My child's teacher let's me know right away (about specific questions)

ACTIONS and ACTIVITIES	Person(s) Responsible	What needs to be completed?	Timeline	Evidence of Effectiveness
Parent conferences	School faculty	1:1 parent conferences	Sept.- Nov. 21	Conference forms completed
Parent conferences	School faculty	1:1 parent conferences	Jan. - Feb. 22	Completed conference forms
Communication of events	Hudzina/ Barber	News, FB, web page, phone calls	21-22 sy	snapshots

COMMUNICATION

- The school will provide timely information about the Title I programs.

- ❑ The school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain.
- ❑ If parents request, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren).
- ❑ The school will submit parents/families comments if the schoolwide plan is not satisfactory to the parent/family. [ESEA Section 1116]

Describe how the school will provide regular **two-way**, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

- Live, virtual events
- Parent conferences twice daily throughout the year (November/February)
- In person events
- Open communication via social media/email etc.

ACCESSIBILITY

- ❑ Describe how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families.
- ❑ Describe how the school will share information related to school and parent/family programs, meetings, school reports and other activities in an understandable, uniform format, and in languages that the parents/families can understand.

“to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and to the extent practicable, in a language such parents understand” [ESEA Section 1116]

Live events, in person events, brochures, flyers, planner, phone calls, web page, social media, translator availability and items readily available in second languages.

PFEP & Parent/School Compact MID YEAR REVIEW 2021 - 2022

TO BE COMPLETED IN JANUARY **MARK IT ON YOUR CALENDAR ;)**

DATE:

ATTENDEES & ROLES

TAMI TECH: TEACHER

PAPA PAUL: PARENT

ABBY ACTION:ADMIN

AGENDA

Remember to take notes and to label **P** for parent/family, **T** for teacher, & **A** for Admin, **C** for community partner

2021-2022 PFEP Mid Year REVIEW

1. UPDATES

- Successes
 -
- Challenges
 -
- Add data to PFEP tables

2. NEW IDEAS

-

3. THOUGHTS FOR 2022-2023 PFEP

-

COMPACT NOTES

4. UPDATES

-

NEW IDEAS

-

NOTES (remember to take notes and to label P for parent/family, T for teacher & staff, & A for Admin, C for community partner, S for student)

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ACTION ITEMS

- 1.