

Steve Dionisio
Superintendent



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July 2020

Attention Charlotte County Public School Substitute:

Welcome to the 2020-2021 School Year! There will be an important change to how we arrange substitutes this year. Effective July 1, 2020, Charlotte County Public Schools will no longer utilize the AESOP program. Charlotte County Public Schools is utilizing SmartFind Express as their substitute software program. Paraprofessionals, Custodians, and Teachers will request a substitute through SmartFind Express.

All Substitutes must register for this program. Please log onto

<https://charlottecounty.eschoolsolutions.com>. Click on the training video for substitutes on the home screen. This will give you instructions on how to register as a user. Once registered, you can log in and begin searching for job vacancies. To log into the system, your user or access ID is your employee ID number minus the first digit. If the next digit is a zero, drop that as well. Once you are logged in, you can use the "help" dropdown in the upper right corner of the screen to view videos on how to navigate this new system.

Once registered, substitute employees may also download and use the SmartFind Express Mobile App to view available jobs. The district code is: BCGR. If you need any assistance, please contact Lynnae.Chaisson-Traylor@yourcharlotteschools.net or 941-255-0808 ext. 7. I hope you have a great year.

Sincerely,

A handwritten signature in black ink that reads "Adrienne W. McElroy". The signature is written in a cursive style.

Adrienne McElroy, Ed.D.

Director of Human Resources